



Accreditation Steering Committee DRAFT Notes for the Meeting of Jan. 14, 2011

12:30-2 p.m.

Marisa Spatafore (chair), Invited: Gregory Anderson, Nancy Cole, Stacey Cook, Christina Espinosa-Pieb, Jim Haynes, Letha Jeanpierre, Lois Jenkins, Donna Jones-Dulin, Anu Khanna, Alex Kramer, Andrew LaManque, Cynthia Lee-Klawender, Coleen Lee-Wheat, Ze-Kun Li, Virginia Marquez, Kevin Metcalf, Dan Mitchell, Brian Murphy, Mallory Newell, Mary Pape, Toño Ramirez, Jackie Reza, Rowena Tomaneng

College Mission Statement:

De Anza College provides an academically rich, multicultural learning environment that challenges students of every background to develop their intellect, character and abilities; to realize their goals; and be socially responsible leaders in their communities, the nation and the world.

De Anza College fulfills its mission by engaging students in creative work that demonstrates the knowledge, skills and attitudes contained within the college's Institutional Core Competencies:

- *Communication and expression*
- *Information literacy*
- *Physical/mental wellness and personal responsibility*
- *Global, cultural, social and environmental awareness*
- *Critical thinking*

TOPIC	DISCUSSION LEADER(S)	OUTCOME/NOTES
Notes from previous meeting <u>Distributed:</u> Draft Dec. 3, 2010 notes	Spatafore	One minor correction
Review of timeline	All	Discussed
ACCJC Public meeting Jan. 11	Spatafore/Haynes	Spatafore gave a general summary of the meeting she and Haynes attended. She noted that a key item was the Commission's revision of its membership bylaws in order to comply with Department of Education regulations. ACCJC staff reports included commentary on the noticeable effect of retirements in the composition of accreditation teams; also, the Commission is revising the Self-Study manual in an effort to be more concrete about requirements. Haynes added that the Commission was impressed with the provision of data, especially the breakdown by ethnicity and for basic skills courses; Spatafore observed that De Anza has long provided refined research data. Haynes underscored, pursuant to the meeting, that De Anza must respond in the Self-Study to recommendations from the 2005 visit. He remarked on the Commission's discussion of what constitutes a "program," an issue with which De Anza has wrestled. He noted the Commission discussed the Lumina and Gates foundations concerns with college completion and the exploration of a degree quality

		framework (DQF).
Comments: Standards I, II, III, IV; Updates: SLOACs/SSLOACs/AUOACs	Team leaders; SLO leaders	<p>Per the deadline, teams have turned in their drafts or will.</p> <p>Pape delivered the SLO update:</p> <ul style="list-style-type: none"> • PLO workshop on Jan. 28 • Curriculum committee has reviewed 50% of PLOs so far • PLOs to be published in 2011-2012 catalog • SLO newsletter coming soon • SLO website updated; need to change contact to SLO coordinator <p>Discussion ensued regarding the optimization of web search terms; webmaster Bradley Creamer is the contact. It was noted that the district is in the process of purchasing TracDat to compile SAO outcomes and other information.</p>
Update: Task force on governance processes, communication, oversight and evaluation	Working group members	<p>Marquez reported:</p> <ul style="list-style-type: none"> • Developed timeline and basic tasks for group, including website updates and the creation of a handbook • Appointed tri-chairs: Marquez, Cook and political science faculty member Bob Stockwell • Dates established for completion of tasks • Group page to be linked from governance website <p>Haynes stated that accountability and sustainability are essential, with regular assessments. Kramer said that there exists a large body of related literature.</p>
Quick items (New college research website, http://www.deanza.edu/ir/)	All	Newell discussed the new webpage, which was acknowledged with deep appreciation and numerous positive comments. The committee collectively viewed the page; minor suggestions were to add a link to the SLO page and to clarify some items on the left navigation bar. The site will be revisited at the next meeting.
Next meeting: Feb. 11 ****Meeting cancelled on Feb. 7 due to the particular stage of the Self-Study process: i.e., an active edit. Next meeting to be Feb. 25 after first drafts are returned.****		