

Meeting #: 2

Date: 7/12/11

Present: Donna Jones Dulin - AVP Finance & Educational Resources

Deborah Shepley (HMC)
Cheryl Lentini (HMC)
Frederick Hormann (HMC)

Project Name: DeAnza College Facilities Master Plan Update

Project #: 5012004-000

Subject: Check-in Meeting

Items Discussed:

2.1 Site Improvements:

Site projects to be included into Master Plan Update:

- Incorporate recently completed Landscape Master Plan into the Master Plan Update.
 - Coordinate efforts with Amy West @ Joni L. Janecki & Associates.
- Incorporate Phase 1 & 2 Site Improvements into the Master Plan Update:
 - Phase 1 (Summer 2011): Pedestrian Walkway from Stelling Rd. to VPAC Bldg. (Visual & Performing Arts Center).
 - Phase 2 (Summer 2012): Pedestrian Walkway from Stevens Creek Blvd to SCS Bldg. (Student Community Services).
 - When funding becomes available the next improvements will be beautification of A Quad, Lighting & Access Improvements to Pedestrian Walkway between Outdoor Events Arena & Golf Range.
- Desired Site Improvements that currently have no funding:
 - Update lighting around Perimeter Driveway, particularly along Stelling Rd. side.
 - Bike Pathway on Perimeter Driveway or through Campus.
 1. Students don't bike through campus. They bike to campus and then walk throughout. This is the logic for recently installed Bike Corral near SCS Bldg.
 2. On the other hand area high school students do traverse the De Anza Campus.

2.2 Building Improvements Completed or in the process of Completion:

Building projects to be included into Master Plan Update:

- Fall 2012 completion of MLC Bldg. (Mediated Learning Center).
- There is an IPP for L4. The preliminary scope recommends the demolition and replacement of the space to be combined with L5 which contains a campus plant.
- Student population has decreased; the projected growth to 2020 does not justify additional space for the campus. The MP Update will need to verify this assumption.
- Renovation of ATC Bldg. (Advanced Technology Center) and A8 will be part of Measure C funds.
- Measure E renovated all of L Quad Buildings.
- Upon completion of Measure C funding all buildings on campus will have been renovated.
- Measure Funds were used on these buildings (Donna will provide a spreadsheet):
 - Measure E: A Quad, L Quad, S Quad, Kirsch Center, SCS Bldg. (Student Community Services), Tennis/Soccer/Football Fields, CDC Bldgs. (Child Development Center).
 - Measure C: VPAC Bldg. (Visual & Performing Arts Center), Forum, Admissions Building, Library, ATC Bldg. (Advanced Technology Center), G Bldg., Seminar Bldg., Corp. Yard, MLC Bldg. (Mediated Learning Center).
 - Measure C + E: Campus Center Building.

2.3 Building Improvements to Investigate:

Building projects that should be investigated and included in the Master Plan Update:

- A8 Building will be vacated when TV Station moves out; possible uses:
 - Police Station – current location does not have the desired visibility.
 - Move functions that require delivery truck access - Mail receiving, ETS receiving, & Bookstore Warehouse.
- Health Services can expand into vacated Police Station.
- Some Student Support Services functions still need attention; this Master Plan Update may need to dip down to program level to address issues.
 - EOPS wants to expand into lower level of SCS Bldg. (Student & Community Services).
 - Disabled Students Program & “Wayne’s World” Program need more space.
 - International Students Program.
 - Outreach Program.
- Learning Center West.
 - Staff Development & Distance Learning is currently located there and will be moving to MLC (Mediated Learning Center). Vacated space is not yet claimed.
 - Lower Level of LCW Bldg. will be free except for Computer Lab and Staff Offices; new use will be determined as part of the Master Plan Update.
 - Palo Alto University is renting a portion of LCW Bldg.’s Upper Level.
- G Building – currently houses Middle College.
- District Plans can be accessed through website.

2.4 Bigger Picture Items to Investigate:

- No money is left in Measure C – it was allocated in 2 parts, Construction & FFE.
- There has been no talk of future bonds anytime soon.
- Where would expansion be if enrollment grew to cap of 30,000? Currently it is at 22,000.
 - De Anza College had in the past looked into expanding into the Oaks Shopping Center on Stevens Creek Boulevard but the owner was not agreeable to selling.
 - Middlefield Center is looking to move to site on Hwy 101.
- Get historic aerial images of campus for historical/progress exhibit in Updated Master Plan.
- The Master Plan Update can help to tell the story and show the progress of how De Anza has grown and developed over the years.

2.5 Schedule:

- Meeting with Cabinet in summer was discussed.
- Deans will not be back until Fall Semester; need to hear from De Anza if a broader group will be involved.
- Pippa will work with team to set up meeting dates in August, September, & October.
- Master Plan update target is to bring it to the November or December 2011 De Anza Board meetings.

2.6 Tasks:

- Donna Jones Dulin to provide HMC:
 - Spreadsheet of building & site projects funded by Measures E & C.
 - Parking counts, including analysis of parking displaced from Pedestrian Walkways.
- HMC-Deborah, Cheryl, & Frederick:
 - Obtain utility study – Charles Allen.
 - Obtain access to building plans on District Website – Steve Schmidt.
 - Obtain Landscape Master Plan from Amy West @ Joni L. Janecki & Associates.

The above notes document our understanding of items discussed in the above-referenced meeting. Unless notice to the contrary is received, the notations will be considered acceptable and HMC will proceed with work based on these understandings.

Submitted by,
Frederick Hormann
HMC Architects

Next Meeting Date: TBD

cc: Distribution by College
File: MM-M2