



Accreditation Committee Agenda
******NOTES VERSION January 21, 2010******

2 p.m.

Meeting of January 7, 2010

Marisa Spatafore, Anne Argyriou, Lourdes Del Rio-Parent, ~~Christina Espinosa-Pieb,~~
Jim Haynes, Lois Jenkins, Anu Khanna, ~~Coleen Lee-Wheat,~~ Jackie Reza

TOPIC	DISCUSSION LEADER(S)	OUTCOME/NOTES
Notes from previous meeting	Spatafore	Reviewed; accepted by consensus.
Reports from Jan. 6 ACCJC, Educational Master Planning Committee meetings	Spatafore	Spatafore reported on attending the public portion of the ACCJC meeting in Millbrae on Jan. 6 and offered to share the extensive printed agenda with any interested committee member. She noted that distance education was a topic and that a handbook is specifically dedicated to the issue; Khanna stated her interest from the perspective of the Curriculum Committee. Spatafore went on to report that ACCJC Vice President Jack Pond reviewed the schedule for self-study training to be provided by the commission. Foothill-De Anza's was not yet included in the list and will likely be held in March; she reminded the committee that the previously offered date had to be rescheduled. The training date will be provided as soon as it is available.
Reports from other committees/meetings	All	Spatafore shared information from the Dec. 15 Educational Master Plan Committee meeting, including proposed language to slightly revise the mission statement. The committee aims to complete its work over the next month or so and present documents to shared governance groups for review, comment and approval. She and Andrew LaManque, the chair of the Educational Master Plan Committee, will map timelines for the convergence of the variety of planning document reviews and updates. Reza inquired as to how the district strategic plan informs De Anza's; Spatafore and Argyriou responded that the reverse is the case, and that college plans funnel to the district. Argyriou reported on specific dialogue held on the topic at a recent Chancellor's Advisory Council meeting.
Communication of Self-Study information session Jan. 14	Spatafore	Spatafore advised the committee of the quadripartite plan for awareness and participation in the Jan. 14 self-study information session: a MeetingMaker invitation from President Murphy's office; the urging of participation by Murphy in his initial winter quarter e-mail; a reminder e-mail message from the communications office; and promotion through the Academic and Classified senates.
Key Item: Planning for Self-Study information session	All	Much productive discussion occurred in developing the agenda for the meeting, including Murphy welcoming attendees and delivering key information; inviting LaManque and Judy Mowrey, who has been on five accreditation visits, to deliver remarks; and senate presidents Argyriou and Jenkins encouraging faculty and staff to participate. Spatafore and Jenkins will

Key Item: Planning for Self-Study information session	All	Much productive discussion occurred in developing the agenda for the meeting, including Murphy welcoming attendees and delivering key information; inviting LaManque and Judy Mowrey, who has been on five accreditation visits, to deliver remarks; and senate presidents Argyriou and Jenkins encouraging faculty and staff to participate. Spatafore and Jenkins will develop materials as discussed by the group: a standards summary, draft timeline and sign-in sheet. Spatafore will e-mail drafts but requested understanding of the short turnaround time necessary.
Following the information session: next steps	All	The general understanding was that a debriefing of the information session and construction of teams, etc., will follow next week's event.
Agenda for next meeting/other	All	As noted above.