



**Biological, Health and Environmental Sciences Division**

### **Biology Registration Information**

**For Biology 6A, 6B, 6C, 26, 40A, 40B, 40C and 45!**

Please note: Biology classes with prerequisites are limited to 10 seats during the college priority registration. Priority registration takes place before continuing student registration and is a college policy NOT a division policy. The Biological, Health and Environmental Sciences division does not have a priority registration group.

**IMPORTANT:** Although the college registration system opens at 5:00 a.m. on the first day of continuing student registration, registration for the above classes will not be available at 5:00 a.m. on that first day of registration. The Biology classes are opened manually between 7:30-8:00 a.m. on the first day of continuing student registration and remain open until class enrollment and wait lists are full. If you are not able to enroll or add to a wait list, you may attend the first class session to see if there is space available. In order to obtain an add code from the instructor, you must obtain proof of prerequisite clearance from the division office via an equivalency determination memo.

#### **REMINDER:**

If you think you have equivalent course work for any pre-requisites, please bring a transcript (does not have to be official, can be a copy) to the division office for equivalency determination. Equivalency information for these classes **MUST** be submitted to the Biological, Health and Environmental Science Division office (KC228 in the Kirsch Center for Environmental Studies) prior to the start of registration!

**For Students enrolled in or on the wait list for Biology 6A, 6B, 6C, 26, 40A, 40B, 40C and 45:**

Prerequisites for all enrolled and wait listed students are verified by the division office for these classes. If prerequisites cannot be verified, you will be notified via email. Please watch your email for messages regarding your enrollment.

A prerequisite in progress such as a Chemistry 50 or Biology 40A class will not preclude you from being accepted; however, if you do not pass the class with a grade of C or better you will be dropped from the course. The Biology 6A, 6C, 40A, 40B and 40C classes have a maximum enrollment capacity of 32 students. Biology 6B and Biology 26 have a maximum enrollment capacity of 28 students. Biology 45 has a maximum of 40 students. The first 32 qualified students are enrolled for Biology 6A, 6C, 40A, 40B and 40C classes and the first 28 students for Biology 6B and Biology 26 and the first 40 students for Biology 45. Please bear in mind that this includes the 10 priority registration seats.

### **Flow Chart for Biology Courses with Prerequisites:**

Prior to registration for Biology 6A the student MUST have taken and successfully passed the Chemistry Placement Test. OR: Completed Chemistry 50 or Chemistry 1A with a C or better grade. Prior to registration for Biology 40A the student MUST have taken and successfully passed the Biology 40A Placement Test. OR: Completed Chemistry 30A, Chemistry 50, or Chemistry 1A with a C or better grade.

For Biology 6B, the student must have a grade of C or better in Biol 6A.

For Biology 6C, the student must have a grade of C or better in Biol 6B and Biol 6A.

For Biology 40B, the student must have a grade of C or better in Biol 40A.

For Biology 40C, the student must have a grade of C or better in Biol 40B and Biol 40A.

For Biology 45 and Biology 26, the student must have *either* completed the biology majors series (Biology 6A, 6B, and 6C) or the anatomy and physiology series (Biology 40A, 40B, and 40C) with C or better grades.

Students with possible equivalent course work from another institution need to bring a copy of their transcripts (may be unofficial) for all courses to the Biological and Health Sciences Division Office (KC228) to request an equivalency determination. This includes students who already have an advanced degree (BS, MS, PhD, etc.) or have extensive work experience in a related field. The Dean will evaluate each student's situation/record on a case-by-case basis and approve or deny the request for equivalency. **All equivalency determinations and placement testing (to include the recording of the test results) must be completed prior to registration.** An approved equivalency or passing test score does NOT guarantee that space will be available in the desired class. The student must follow college registration and enrollment policies and procedures. The instructor may drop any student who does not attend or is late to the first class.

NOTE: A student may repeat a course ONLY if they have a W, a grade of D or F, or need to be within a recency requirement of a specific program (such as within the seven year time frame required by nursing). Two repeats are allowed within the Foothill De Anza Community College District in accordance with California community college regulations (55042). Approval for a third repeat may be requested via appointment with a counselor in the De Anza College Counseling department.

Biology course pre-requisites are established by the faculty and approved by the college Curriculum Committee. They are published in the De Anza College Catalog and in the quarterly schedule of classes. The purpose of pre-requisites is to insure that the students have a fair chance to succeed. They need the skills and building blocks from previous courses to succeed. Pre-requisites do not guarantee success but they certainly improve the opportunity for success. Pre-requisites will be ENFORCED for the Biological, Health and Environmental Sciences Division!