

ELECTRONIC HOMEWORK SUBMISSION FOR GD&T CLASS

A few notes of caution:

It is important that each student be sure to select whatever software they need to use carefully. If they lack competency in its use they need to spend the time at the beginning of the quarter to brush up their skills so they are not drowning later in the quarter when things get really tough. In class we will be more than happy to render **some** assistance, just remember this is not a CAD software training class it is a class about working with GD&T.

Files must be in an intelligible format that we can easily open, and print if necessary. If we can't open it is the student's responsibility not ours. If we can't open it we will send you back an email stating so.

Process for submitting assignments (Chapter Tests, Print Reading, Midterm, and Final Exam)

1. Chapter Test, Print Reading, Midterm, and Final Exam will be in Adobe Acrobat Form format.
 - a. The preferred way of submitting assignments is through email sent to Robert.Benzio@gmail.com.
 - b. File naming convention will be as follows:
 - i. You will get a file where the last part will say **distributed**. When done filling out the fields in the form you will click the **submit button** and do a **save as** and put your first and last name in place of the word **distributed**.
 - ii. Example: Chapter 1 Test Part 1_distributed.pdf will go to Chapter 1 Test Part 1_Your_Name.pdf
 - c. If you are unable to submit through email you can give the Instructor the file in class or print a hard copy and submit to the instructor in class.
 - d. In the cases where you need to add a sketch to a question in the assignment make a softcopy of sketch and submit with assignment. As for naming of this new file use this naming convention assignment name question # and first and last name.
 - i. Example: Chapter 1 Test Part 1_Q#5_Your_Name
 - ii. Submit it in PDF, JPEG, or BMP format.
 - e. If you are unable to submit sketch through email you can give the Instructor the file in class or print a hard copy and submit to the instructor in class.

Here is the process for submitting CAD drawing as electronic documents:

1. If you have a full version of Adobe Acrobat you can send us a PDF file of just the drawing. Simply print to your Acrobat Distiller and send us the PDF file. Another

- option might be to use the free software PDF995 that is comparable to Adobe Acrobat for making PDF files. <http://www.pdf995.com/>
2. For making screen shot you can use Gadwin print screen and then make it a PDF. <http://www.gadwin.com/printscreens/>

Even though I can use Pro/E, SolidWorks, AutoCAD, and Inventor all CAD drawings should be turned in to me as PDF files this way I do not have to jump from one CAD package to another and we are all on the same page. Some of the computers in the lab have Adobe pro so printing as a PDF should not be a problem in class. I have also given a link to a free PDF writer above. This way you can use whatever CAD software you want to.