



This conference is based on interaction and dialogue (or conversation). The following is meant to give you a guide to what your workshop and, consequently, the 2 days will look like.

Each 90 minute workshop will be facilitated by the workshop presenter and a trained conference facilitator and will be organized according to the following format:

<b>Time</b>	<b>What</b>
30 seconds max each	Introductions (everyone = briefly = Name, where work & why this session?)
15 minutes	Question Context Setter by Workshop Presenter
10 minutes	Review Brainstorm Sheet, Ground Rules and Purpose of groups = what we want
2 to 5 minutes	Break into groups, confirm preparation, and assign tasks...
30 to 40 minutes	Engage the question
2 minutes or so per group	Report Outs
5 to 10 minutes	Synthesis from Question Context Setter and Concluding Comments

All De Anza faculty and staff are encouraged to submit workshop QUESTION proposals, including those who have presented with us in previous years. Proposals should be less than one page and begin with the stating of your question. They should then offer details about and describe your relationship to your question.

Please indicate whether you would be willing to offer your question more than once and when during the conference you are available. Also indicate the classroom format and technologies you will need.

We hope that a wide variety of academic disciplines and student services will be represented.

*All conference participants will be encouraged to sign up for follow up workshops held during the end of spring quarter 2010. These discussions will offer us the opportunity to reflect upon and evaluate our applications.*

Please direct all informational inquiries to:

Salamander Breiter/Conference Coordinator - breitersal@fhda.edu or X5561

Please send workshop QUESTION proposals to:

Mary Kay Englen/Office of Staff Development - englenmarykay@deanza.edu or X8322