# CIS PREREQUISTE CLEARANCE REQUEST FORM FOR COURSES IN COMPUTER SCIENCE

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| **Today’s Date:** | Please Select Today’s Date | |
| **Student ID:** | Please Enter Your Student ID Number | |
| **Last Name:** | Please Enter Your Last Name | |
| **First Name:** | Please Enter Your First Name | |
| **Phone:** | Please Enter Your Phone Number | |
| **Email:** | Please Enter Your Email | |
| **Quarter:** | Quarter You Wish To Take The Class | |
| **Year:** | Year You Wish To Take the Class | |
| **Course(s) you would like to enroll in:** | Course(s)You Require Clearance For | |
| Please provide one of the following: | | |
| **College Transcript** | | **Describe Job Experience** |
| 1. A Transcript from any accredited College or University other than De Anza College or high school with the course prerequisite(s) equivalent highlighted. An Unofficial Transcript is acceptable but it must show both the name and logo of the institution and your name.2. A link to the institution’s catalog description of course(s) that you want considered as a pre-requisite. This description (in some cases this will be called course outline or syllabus) must list all topics covered in the course. If a link is not available an official copy may be attached. This can be slower since authenticity must be checked. Copy course link here.  **\*\*\***  This form along with the above documents must be submitted to the CIS Department Coordinator. Only electronic submittal is acceptable.  Email to: [CISclearPrerequisites@deanza.edu](mailto:CISclearPrerequisites@deanza.edu) | | Place of Employment: Click here to enter text. Job Description: Click here to enter text. Contact Information for the person you report directly to: Click here to enter text. Briefly describe duties/tasks/projects that were part of your work experience and are directly related to preparing you for the course stated above:Click here to enter text. |

***Motto: the easier you make it for us to review your request, the quicker it will be decided.***