

## **Furniture & Equipment Timeline**

(Request to Installation)

Request received & project scope completed 2 – 3 weeks



Project Scope reviewed with Associate Vice President of College Operations 2 – 3 weeks





Measure C Projects
Project Scope reviewed by
Facilities Planning Team
4 – 8 weeks

Non-Measure C Projects

Project Scope reviewed by area

Vice President

2 – 3 weeks





Formal Planning 6 – 8 weeks



Requisition approval and Purchase Order creation 3 – 4 weeks



Manufacturing of items
Average 6 – 8 weeks
(manufacturing timelines vary by vendor)



Installation

1 day – 2 weeks (installation duration varies depending on project scope)

Timeframes are an estimate only and are dependent on the academic calendar, department's schedule, College Operations staff availability, manufacturing times and product / installers availability.