

**Foothill - De Anza Community College District
Co-operative Education Work Experience Program**

De Anza College

<u>TABLE OF CONTENTS</u>	<u>PAGE NUMBER</u>
I. Course Objectives3
II. Course Requirements3
III. Grading Scale4
IV. Guidelines for Writing Objectives5
V. Sample Objectives6 - 7
VI. Learning Objectives Worksheet8 - 9
VII. Self Evaluation10
VIII. Program Evaluation	11 - 12
IX. Letter to Employer13
X. Co-op Project Suggestions14 - 15
XI. Student Agreement16
XII. Student Performance Agreement17
XIII. Time Cards18