Developmental And
Readiness Education
(DARE) Taskforce

Funding Proposal Form
2014-2015

Mission: Developmental Education at
De Anza College equitably allows students of every background to take
ship of their education and to succeed in their educational goals by
using the necessary integrated resources, services, and learning
environment.

This form is designed to assist the DARE Taskforce in reviewing proposed projects and determining funding
allocation based on the Basic Skills Initiative categorical fund objectives. Please provide complete and detailed
responses to the questions below. Additional information may be required prior or after approval. Submit
completed forms to Jennifer Myhre and Rowena Tomaneng at myhrejennifer@deanza.edu and
tomanengrowena@fhda.edu and a copy to each of the following: 1) the secondary contact person for this proposal;
2) to your chair/program coordinator, and 3) your Dean. Please see the Funding link at the DARE website for
complete information about funding procedures and review criteria: www.deanza.edu/dare/. The 2013-2014
funding deadlines are as follows:
Deadline for proposals for Winter 2015 quarter projects:
Deadline for proposals for Spring 2014 quarter and Summer projects: TBD
Deadline for proposals for Fall 2014 quarter projects: TBD
Deadline for proposals for Winter 2015 quarter projects: TBD

Please note that if your proposal is funded, you will be asked to submit a report on your activities within two weeks
of the expected completion date. The form for this report is available on the DARE website.

<table>
<thead>
<tr>
<th>Name of Program or Department:</th>
<th>Language Arts Division</th>
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<tbody>
<tr>
<td>Name of Project:</td>
<td>Language Arts Division Retreat</td>
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<tr>
<td>Submission Date:</td>
<td>3/2/2015</td>
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2. If your project requires collaboration with other programs and/or departments on or off campus, please explain by identifying the programs and/or departments and describing the nature of your collaboration. Collaboration is highly encouraged.

This entire retreat is a collaboration amongst some of the largest departments on our campus, within one of the largest divisions on campus. The organizing committee, which began working in Fall 2014, comprises representatives from each department in Language Arts, and the Equity Core Team (ECT). The Language Arts Division serves a majority of basic skills students at De Anza.

An additional collaboration is that we have already secured commitment from the Office of Equity, Social Justice and Multicultural Education, working closely with Veronica Neal. She and her office team will help plan and facilitate the afternoon portion on equity.

3. What are the student learning outcomes and/or program level outcomes for your project? Is this a short-term project? If there is potential for long term, what are your plans for sustaining the project? Include your timeline for achieving these outcomes.

Program Outcomes:

1) Language Arts Division faculty and staff will have more unified understanding of what defines and what leads to student success across major/core departmental course offerings, certificates, and degrees, that together make up the division’s collective offerings, and also share strategies for engaging all students.

2) Participating faculty will engage in a professionally moderated division-wide discussion and dialogue about equity for students and faculty in the division.

Student Learning Outcomes:
5. How will you document and disseminate your results to the DARE Taskforce, your department and your division? (In particular, DARE is looking for re-usable documents or resources that can be shared on campus, such as best practices lists, professional development materials, guides or handbooks, etc.)

We will document the logistics of interrupting the predilection for faculty to sit with the familiar and evaluate its efficacy towards our goals. We will take notes and capture the results of the discussions and activities and share those with DARE and email them to all division faculty. A hard copy will be on file in the division office. The Division Council will hopefully use the materials and survey results generated from the retreat to plan upcoming division activities. We will also create and disseminate a flowchart illustrating major core department courses and where they align (e.g. ESL 5 is equivalent to EWRT 1A) and how they relate within the division and the college at large.

Below is the tentative agenda:

8:00-9:00: Welcome, check-in, continental breakfast/coffee

9:00-10:40: best practice activities that are fun/ny, a good community building activity, and can be a takeaway for class. Fun competition.

Activity planned, presented & led by each LAD department:

Speech
Reading
ESL
English
Journalism

10:40-10:50: break

10:50-11:30: Discussion of major course sequences in each department and how they align across the division
<table>
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<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Guest Speakers/Facilitators: Mainly for the afternoon portion / rotating Cafe style discussions To be decided if speaker is from outside.</td>
<td>-$1500.00 - TBD</td>
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<tr>
<td>Set-Up Materials (tablecloths, post-its, presentation flipcharts, nametags, etc)</td>
<td>$300.00</td>
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<tr>
<td>Cupertino Quinlan Community Center Site Fee</td>
<td>$300.00</td>
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<tr>
<td><strong>Total:</strong></td>
<td>-$10,700.00</td>
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* Edits from DARE Core.

SIGNATURES:

Approval from the Department Chair/Program Coordinator and the Dean is requested prior to submission. Please provide the names of the authorizing individuals below as well as the date approval was granted.

**Proposer**

Veronica Arvizo

Signature

Date

3/2/15

**Department Chair**

Proposer: English

Signature

Date

**Program Coordinator**

Dean

Signature

Date

3/3/2015