### Development And Readiness Education (DARE) Taskforce Meeting Minutes

<table>
<thead>
<tr>
<th>Date and Location:</th>
<th>2/4/15, ADM 109</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendees:</td>
<td>Melissa Aguilar, Ricardo Delgado, Rob Mieso, Jennifer Myhre, Thomas Ray, Jerry Rosenberg, Rebecca Fouquette, Virginia Marquez, Karen Hunter, Lori Clinchard, Jeff Schinske, Sabrina Stewart, Lorrie Ranck, Monika Thomas, Trudy Hunter, Students: Kairav Sheth, Marlene Ornelas</td>
</tr>
<tr>
<td>Guests:</td>
<td></td>
</tr>
<tr>
<td>Absent:</td>
<td>Mayra Cruz, Melinda Hughes, Jackie Reza, Rowena Tomaneng, Julie Ceballos, Diana Alves de Lima, Veronica Avila, Stephen Fletcher,</td>
</tr>
<tr>
<td>Note taker:</td>
<td>Deepa Yuvaraj</td>
</tr>
</tbody>
</table>

#### Discussion

**I. Review agenda and minutes from last meeting**
- 1/21/15 minutes approved
- Agenda approved

**Introductions and Community Building activity**
- Two things you are good at – Jen Myhre

**II. Closing the Loop: Feedback and Insights from the DARE-funded Math and Equity workshop** - Rebecca Fouquette, Facilitated by Doli and Rebecca

- Record - Ideas or assumptions that students have and could be addressed
- Three timelines - beginning of Quarter, after the test, at the end
  - Things to do - Math autobiography
  - Office hours visit
- Community building - how to make connections with students
  - Students who do not have friends in the class, who feel isolated
  - Mini lectures - fun kind of thing - brings other modalities - not just tests
  - To introduce themselves to class, what you are interested in, backgrounds
  - In Math, not to cut course outlines to introduce these aspects
- Definitions of Equity, What a ‘trigger’ is
- What is fair what is the right thing to do
  - Resources - Pedagogy of the oppressed
  - Make up test, late policies, doesn’t feel equitable
  - Things to put on green sheet
    - Making sure to bring back the green sheet during the course not only on the first day
- Exams - what are we testing
  - Deeper understanding, mastery vs. recall
  - Do they have all the tools - test taking strategies
  - To level the playing field
  - Have students generate the ideas
- General thoughts on Equity - where are possible equity situations
- 12 participants, 3.5 hours of workshop
- Held on a Friday afternoon
- 4 PT faculty attended
- Doing a similar session in Partners in Learning Conference
- Doli and Rebecca developed the questionnaire and it was reviewed by Veronica Neal
  - Q. What would you do differently if you were to do this ongoing, redo
  - Rebecca - make the questions – re-word them - we wanted to make it open ended questions
- Ongoing - focusing on one area on Equity - how can we change the culture - narrow the big picture
- Q. Do you feel Friday afternoon meetings work for Equity Action Council?
  - A. We have not started yet in our division.
- Q. Total math teachers in the Department?
  - A. Jerry - 30 Full Time and 70 or 80 Part Time faculty depending on the quarter
- Held in Room S43 which has a movable white board to record responses
• One question for all 3 groups and then moved to the next question
  Q. Can this model be worked in any group?
    A. This model was successful
  Q. What did you learn? As an instructor?
    A. The projects we discussed - enjoyed what other instructors did - alternative assessment.
    Have a project binder for each class - keep in the division
    DARE Webpage - a rotation of ideas -
    Post a PDF of a project - a repository we could find a home in our webpage
  Q. Can projects be sent to Deepa to add to the webpage repository? A. Yes
  Q. Any ideas on how to increase the audience
    A. To make sure meetings have some teaching things - non administrative aspects

Note: Jen sent syllabus review process/activity from Linkages Institute to some faculty by email

III. Funding Updates
  1. Proposal from the Math Department, Karl Schaffer - $1750 - Approved by Core
    • Note: We think its a great idea but we want to make sure there will be math students in the event
  Q. Can Lead faculty submit proposals
    A. If it concerns a developmental level English class - Target groups would be sufficient -
    encouraged to talk to Rowena
    • Mini grants are really mini
  2. Update on the Clickers project
    o Jen - Rowena will give an budget update next Meeting
    o Clickers - doubling the number of clickers?
    o Cart for carrying the clickers will be paid for from another budget

IV. Subcommittee work
  • Goal for this meeting - Each subcommittee can host the bulk of the general meeting and what would you need the whole taskforce to do
  • Inreach - Lori, Lorrie, Monika, Deepa
  • Re-envisioning Assessment - Jerry, Rebecca, Rob, Sabrina, Trudy, Marlene
  • Targeted intervention at lowest levels of placement - Jen, Thomas, Virginia, Karen, Melissa, Ricardo, Kairav
  • Assessment group to host at the next DARE general meeting on – what’s it like when you register for a class and cannot enroll

V. Announcements/For the good of the order
  • Host for the next meeting: Assessment group - What’s it like when you register for a class and cannot enroll?

Next Meeting: | DARE Core: Tuesday, Feb 17, 2015: 9:30 – 10:30 am, Admin 109  
DARE General: Wednesday, Feb 18, 2015: 3:00-4:30 pm, Admin 109