**Developmental And Readiness Education (DARE) Taskforce**  
**Meeting Minutes**

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<th>Date &amp; Location</th>
<th>Wednesday, March 3, 2010 ; Admin Conf Rm 109 - 3:00 – 4:30 p.m.</th>
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| **Members:**    | Abrahams, Alves de Lima, Anderson, Bambhania, Browning, Cook, Dishno, Espinosa-Pieb, Hearn, Hunter, Irvin, Jones, Lam, Mieso, Rosenberg, Tomaneng, Woodward  
**Ex officio:** Norte, Reza, del rio Parent  
**Guests:** Fifield, Haynes, Jeanpierre, LeBleu-Burns, Marquez, Murphy, Nguyen, Sartwell |
| **Item**        | **Discussion/Comments** |
| Approval of Notes | The notes of the February 17th meeting were approved. |
| News & Announcements | Hearn shared information about The Bridging Research, Information, and Cultures Initiative (BRIC) Technical Assistance Program Application. Guidelines for the application include - focusing on specific arenas where technical assistance could strengthen existing efforts to create cultures of evidence and inquiry. She will email the information to the group.  
Hearn noted the English Department Statement of Intent to Participate in the Student Success Center Reorganization for the groups review.  
Hearn shared information gathered by the Core Group on training. She recommended the Webinars, 1) Improve Retention on March 9th, 2) ? on March 23rd.  
Subcommittees met to touch base prior to providing updates on progress |
| Subcommittee meeting time | |
| Subcommittee updates | Subcommittees provided a brief report on progress.  
Learning Communities (Anderson) – They have made contact with ….. They have found some common features of a cohort experience for their students. Challenges - 1) Lack of logistical support, which falls on classified staff or administrators, already overworked, 2) determining what makes the program a success.  
Early Alert (Browning) – They met and interviewed J. Myers ? and U. Pinchon SANKOFA. They are doing a great job, but need a lot of manpower to interview students one-on-one. They are working on obtaining information on the Early Alert Program. Suggestion to contact Lan Tao about the Early Alert software. There was a question about identifying the programs with a code. Fifield shared that when Banner is fully implemented it will code programs when the information is inputted. Alves de Lima - How does technology work versus the warm and fuzzy approach.  
Advising (Lam) – This group has met a couple of times. They sat in on a counseling session and found it interesting that the session end up being a personal counseling session. A challenge - use group advising  
Assessment (Tomaneng) - They have met twice. They are interested in a deeper campus inventory of testing, assessment with faculty, other kinds of early intervention, self-assessment tools others are using we could incorporate. They learned that 77% of students do not review before taking a placement exam. At the state level there is a debate on how many times a student can take a placement test. Challenges 1) funding situation – wanting more cost effective assessment, staff. Plans to look into other processes such as standardized assessment.  
Orientation (Anderson) – areas of interest - how orientations tie into other areas, looking at effective practices i.e. Counseling 100 and |
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<th>Discussion w/Senior Staff &amp; SSPBT representatives</th>
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others.  
College Success Skills (Alves de Lima) - They have met and done some planning. College skills are addressed in so many areas on campus, how do you find all of them?

Areas of inquiry
Learning Communities – address the facilitating of these programs from one place. How can we expand the programs that work well with less funding? Are there things that could be expanded with additional funding? Is there a way to streamline the coordination of these programs with one person – suggestion Dean of Learning Communities. The group agreed this would be the task of the Learning Communities.
Assessment – group decided to determine…?
Orientation – the charge is to look at orientation beyond classes and workshops. Explore how to meet the demand, for student orientation. Look at Valencia College model
Advising – look at all possible models (are we locked into one?). Centralization versus decentralization (will it work). Someone suggested reviewing what the two mean.

Hearn introduced administrators and members of the SSPBT. She would like to facilitate a dialogue of more than one group, i.e. SSPBT, Senior Staff to discuss what each is thinking.

Hearn reminded everyone that there is grant money but it must be used developmentally, can’t be used for things already in existence

Action – Subcommittees to bring a full report to the next meeting.