Call to Order
Meeting called to order at 6:06 pm by Saba Zariv, DASB President.

Roll Call

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<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
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<td>1. Samuel Akau</td>
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<td>3. Lauren Bruton</td>
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<td>13. Rabiah Khalid</td>
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<td>17. Tammy Marquez</td>
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<td>26. Sarah Wood</td>
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<td>27. Lucas Wu</td>
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<td>28. Saba Zariv</td>
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Approval of Minutes
Wednesday, June 11, 2003
Jihai Park moved to approve the minutes of Wednesday, June 11, 2003.
Joseph Kim seconded the motion.
Motion to approve the minutes passed by consensus.

Public Comments
La Donna Yumori-Kaku presented information for the CCCSAA (California Community College Student Affairs Association) conference on October 17-19, 2003 and gave out applications for the conference.
La Donna Yumori-Kaku asked for volunteers to be part of student panels for New Student Orientations.
La Donna Yumori-Kaku announced that she has videotapes that members of the Senate can have.

**Burning Issues**
None

**Consent Calendar**
1. Approve committee assignments as follows:

**Internal**
- Budget and Finance
  - Allison Smith (Vice Chair)
  - Samuel Akau
- Student Rights and Services
  - Tammy Marquez (Vice Chair)
  - Lauren Bruton
  - Tiyasha De Pinto
- Administration
  - John Scott Stevenson
- Marketing and Communications

**External**
- Academic Council – Tiyasha De Pinto
- Academic Senate – Tammy Marquez
- Campus Budget – Drew Golkar
- Chancellor’s Advisory Council – Saba Zariv
- Curriculum Committee – Lauren Bruton
- District Budget – Samuel Akau
- Finance and College Services PBT – Allison Smith
Instructional PBT – James Newburg
Inter Club Council – Anthony Lin
Student ID Card – William Le
Student Services PBT – Jihai Park

Anthony Lin moved to approve the Consent Calendar.
Joseph Kim seconded the motion.
Motion to approve the Consent Calendar passed by consensus.

Business
INFORMATION

2. June 2003 Checks $500.00 or greater.
   This item is to present the list of checks processed by the Student Accounts during June 2003
   that were $500.00 or greater.
   Presenter: Jennifer Nguyen
   Time Limit: 5 minutes
   Allen Frische, Director of Budget and Personnel, presented the list of checks in the amount
   of $500 or greater from June 2003.
   There was an explanation by John Cognetta regarding the list of checks.
   There was a question and answer session regarding the list of checks.

DISCUSSION/ACTION - First Vote

3. New Funding
   This item is to approve an additional $14,975 for the DASB Bad Debt Expense.
   Presenter: Lisa Ross-Kirk
   Time Limit: 15 Minutes
   Allen Frische, Director of Budget and Personnel, presented information regarding the Bad
   Debt Expense.
   Anthony Lin moved to approve $14,975 for Bad Debt Expense from account 41-52002
   (Summer/Fall Special Allocations).
   James Newburg seconded the motion
   Discussion occurred
   James Newburg moved to end discussion.
   William Le seconded the motion.
   Motion to end discussion passed by consensus.

Roll Call Vote

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<th>Name</th>
<th>Yes</th>
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<td>12. Saba Zariv</td>
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Motion to approve new funding passed with 9 yes to 1 no votes.
DISCUSSION/ACTION
4. Student Trustee Report and Resolution
   This item is to inform Senate about Board related issues and present resolution related to
   Student Trustee.
   Presenter: Adam Welch
   Time Limit: 15 Minutes
   Adam Welch not available to present.

INFORMATION
5. Parliamentary Procedure Workshop
   This item is to hold a parliamentary procedure workshop
   Presenter: John Cognetta
   Time Limit: 30 Minutes
   John Cognetta conducted a parliamentary procedure workshop.

Introduction/Approval of Prospective Senators
Eric Tonk – First Meeting
Natalia Lo – First Meeting
An Dang – First Meeting
Anne Park – First Meeting

Business Reports
Anthony Lin reported that he had a meeting with La Donna and is beginning to plan for future
events and he hopes to have a snow cone day during the summer.
Carrie Gotch reported on a marketing plan for the Senate.
Drew Golkar reported that he needs more Senators for the Budget and Finance committee.

Announcements/Informational Reports
Carrie Gotch announced some upcoming Foothill Events.
Joseph Kim reported that the Administration committee needs more members.
James Newburg reported on committee assignments.
Anthony Lin announced that Senators should sign up for the new student orientation panels.

Appreciation Period
Appreciations were given

Adjournment
James Newburg moved to adjourn.
Allison Smith seconded the motion.
Motion to adjourn passed by consensus.
Meeting adjourned at 6:59 pm by Saba Zariv, DASB President.

Submitted by:

Dennis Shannakian
Acting DASB Secretary
Approved Tuesday, August 5, 2003