Call to Order
Drew Golkar called the meeting to order at 1:30 pm.

Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Left Early</th>
<th>Excused</th>
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<tr>
<td>Samuel Akau</td>
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<td>Drew Golkar</td>
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<td>Raheleh Kermaani</td>
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<td>Foad Mozaffari</td>
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<td>Mohammed Shaikh</td>
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<td>Allison Smith</td>
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<td>Saba Zariv</td>
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Advisors: Dr. John Cognetta
Guests: Jennifer Nguyen, Gita Ram, Rudolph Klemencic

Approval of Minutes
Wednesday, October 29, 2003
Raheleh Kermaani moved to approve the Minutes of Wednesday, October 29, 2003 as amended. The motion was seconded. Motion to approve the Minutes of Wednesday, October 29, 2003 as amended passed by consensus.

Public Comments
There were no public comments.

Consent Calendar
There were no items on the Consent Calendar.

Business

DISCUSSION/ACTION
1. Capital Request Presentations
   This item is to allow time for capital request presentations with question and answer period.
   Presenter: Drew Golkar
   Drew Golkar presented this item.
   Curtis Smith, coach of the De Anza Cross Country and Track teams, presented his capital request.
   Discussion occurred.
   Dan Dishner, representative of the Computer Scholarship Program, presented his capital request.
   Discussion occurred.
   A representative from the Photography Department presented their capital request.
   Discussion occurred.
   Zaki Lisha, from the Film/TV Department, presented his capital request.
Discussion occurred.
Another Coach of the De Anza Cross Country and Track team presented his capital request.
Discussion occurred.
The committee assigned research projects to be presented at next week’s Budget and Finance Committee meeting.

**Burning Issues**
Dr. John Cognetta stated that changes would need to be made to the Budget and Finance Code.

**Announcements/Informational Reports**
Drew Golkar announced a project being held for the firefighters of the Southern California fires.

**Adjournment**
Drew Golkar adjourned the meeting at 3:02 pm.

Submitted By:

Kate Bertges
DASB Secretary
Approved Wednesday, November 12, 2003