Call to Order
Drew Golkar called the meeting to order at 12:35 pm.

Roll Call

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<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Left Early</th>
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<tbody>
<tr>
<td>Samuel Akau</td>
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<td>Drew Golkar</td>
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<td>Raheleh Kermaani</td>
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<td>Nadine Foster-Mahar</td>
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<td>Foad Mozaffari</td>
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<td>Gita Ram</td>
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<td>Allison Smith</td>
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<td>Saba Zariv</td>
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Advisor: Dr. John Cognetta
Ex-Officio Members: Lisa Kirk
Guests: Collin Underwood, Amina Hanba, Mary-Jo Lomax, Kristopher Kilgrove, Betty Yu, Roxanne Chiu, Cheryl Owiensy

Approval of Minutes
Wednesday, February 11, 2004
Wednesday, March 17, 2004
Gita Ram moved to approve the Minutes of Wednesday, February 11, 2004 and Wednesday, March 17, 2004.
Allison Smith seconded the motion.
Motion to approve the Minutes of Wednesday, February 11, 2004 and Wednesday, March 17, 2004 passed by consensus.

Public Comments
Roxanne Chiu proposed an item to be added on the agenda.

Consent Calendar

1. Line item transfer in the amount of $200.00 from object code 5510 (Conference & Travel) to object code 4010 (Supplies) in account 41-52017 (Sacramento Rally Buses).
2. Line item transfer in the amount of $400.00 from object code 6420 (Current Capital Equipment) to object code 4010 (Supplies) and $1000.00 from object code 2310 (Student Salary) to object code 4010 (Supplies) in account 41-55120 (Flea Market).
3. Line item transfer in the amount of $400.00 from object code 4060 (Printing) to object code 6420 (Current Capital Equipment) and $158.33 from object code 5350 (Equipment Maintenance & Repair) to object code 6420 (Current Capital Equipment) in account 41-51320 (Accounts Office Supplies).

It was announced that Consent Calendar item #2 would be postponed to next week.
Saba Zariv moved to approve the Consent Calendar as amended.
Gita Ram seconded the motion.
Motion to approve the Consent Calendar as amended passed by consensus.

Business

DISCUSSION/ACTION

4. New Funding Request
   This item is to discuss funding in the amount of $28,000 in order to put to the Diversity
   Campus Climate Survey results in a video format and to develop a series of campus
   forums related to the date from the survey.
   Presenter: Dr. Marion Winters
   This item was addressed as Business Item #7, and will be revisited at the next Committee
   meeting.

DISCUSSION/ACTION

5. New Funding Request from the Biological and Health Sciences Division
   This item is to discuss funding in the amount of $915.00 in order to cover the cost of
   printing one division brochure to give to students needing program information.
   Presenter: Melissa Ingalls
   This item was presented as Business Item #4.
   The item was presented.
   Nadine Foster-Mahar moved to approve $915.00 in order to cover the cost of printing one
   division brochure to give to students needing program information from account 41-41-52102 (Winter/Spring Special Allocations).
   Saba Zariv seconded the motion.
   Motion to approve $915.00 in order to cover the cost of printing one division brochure to
   give to students needing program information from account 41-41-52102 (Winter/Spring
   Special Allocations) passed with 4 yes to 0 no votes.

DISCUSSION/ACTION

6. New Funding Request from De Anza Soccer Programs
   This item is to discuss funding in the amount of $7,000.00 for a new scoreboard for the
   new soccer field.
   Presenter: Cheryl Owiesny
   Cheryl Owiesny presented this item as Business Item #5.
   Discussion occurred.
   This item will be researched and later revisited.

DISCUSSION/ACTION

7. New Funding Request from De Anza College Services
   This item is to discuss funding in the amount of $5,855.00 for no-smoking signs and
   banners to be placed around campus to inform students, faculty, staff, and guests of the
   District’s Policy prohibiting smoking 25 feet from doorways, windows, etc.
   Presenter: Mary-Jo Lomax
   Mary-Jo Lomax presented this as Business Item #6.
   Discussion occurred.
   This item be researched and later revisited.
An item regarding the MPS request for funding calculators was added to the agenda

DISCUSSION/ACTION

8. MPS Request for Funding Calculators
   This item is to discuss the MPS request for funding calculators
   Presenter: Not noted
   This item was presented.
   This item will be revisited next week.

It was announced that Roxanne Chiu would be added to next week's Committee agenda.

Burning Issues
Saba Zariv commented on funding for elections.

The Committee addressed an item that needed to be placed on the upcoming Senate agenda.

Announcements/Informational Reports
An announced was made that the Committee meeting times have been set back to 1:30 pm.

Adjournment
Drew Golkar adjourned the meeting at 1:40 pm.

Submitted By:

Kate Bertges
DASB Secretary
Approved Wednesday April 21, 2004