



# Senate Application

Return completed application to the Office of College Life (formerly the Student Activities Office),  
Located in the Lower Level of the Hinson Campus Center

## The DASB Senate

The De Anza Associated Student Body (DASB) Senate is comprised of thirty delegates who represent De Anza College student interests at both the campus and district levels. The DASB Senate maintains nine standing internal committees: Administration, Budget and Finance, Diversity and Events, Executive Council, Marketing and Communications, Scholarships and Book Grants, Student Rights and Services, Technology, and Travel. DASB Senators also participate in campus and district administrative committees related to a variety of student issues. With a budget in excess of \$1,000,000, the DASB Senate sponsors and funds hundreds of programs and events in the interests of the student body.

### Eligibility

1. Be a current member of the DASB at the time of application, election/confirmation and throughout the term of office. This includes any periods from election/confirmation to official swearing in ceremonies.
2. Be currently enrolled in at least eight (8) units at De Anza College at the time of application, election/confirmation and throughout the term of office. This includes any periods from election/confirmation to official swearing in ceremonies. (not in effect during summer quarter)
3. Have an overall (cumulative) G.P.A. of at least 2.5 (on a 4 point scale) and not be on academic probation.
4. Collect a minimum ten signatures and write a half page summary of results.
5. Attend three full DASB Senate meetings within a four meeting time period and announce your request to be appointed to the Senate at each meeting at the time of "Introduction and Approval of Prospective Senators/Junior Senators" in the regularly scheduled DASB Senate meetings.
6. Attend two internal committee meetings (not applicable when committees are not formed or are not meeting).
7. Submit this completed DASB Senate application to the Student Activities Office **prior to your second DASB Senate Meeting.**

### Duties and Responsibilities of Senators

1. Attend all DASB Senate meetings.
2. Be a member of at least one external and one internal committee.
3. Serve as a student representative on De Anza College Campus committees and district boards and provide reports to the DASB Senate on those committees and board meetings.
4. Maintain a minimum of four office hours per week.
5. Become familiar with parliamentary meeting procedures, the Brown Act, and the DASB Senate Bylaws.
6. Perform other duties as outlined in the DASB Constitution and Bylaws or as requested by the President of the DASB Senate.

I, \_\_\_\_\_, certify that all the information I provided on this application is true to the best of my knowledge and that I have read and understand the requirements for qualifications in order to apply as a DASB Senator. In signing this application, I agree to assume responsibility for maintaining enrollment in and completing a minimum of eight (8) quarter units with a cumulative grade point average of 2.5 or higher. I understand that if I fail to maintain enrollment in at least eight (8) quarter units in each quarter, excluding summer, then I will not be eligible to continue serving on the DASB Senate and will have a moral responsibility to resign as a DASB Senator. I also understand that my submission of this completed application to the Office of College Life allows the DASB Senate Advisor to review my academic record in order to verify my eligibility to serve in the DASB Senate. Furthermore, there is no guarantee that completion of the eligibility requirements will automatically qualify me as a DASB Senator.

_____	Date: _____
Applicant's Signature	
_____	Date: _____
Internal Committee Chair's Signature	
_____	Date: _____
Internal Committee Chair's Signature	
_____	Date: _____
DASB Advisor's Signature (to be completed after application has been submitted to the Office of College Life)	

**DASB Senate Application**  
**PLEASE TYPE OR PRINT CLEARLY**

Legal Name: \_\_\_\_\_  
First Middle (optional) Last

Nickname: \_\_\_\_\_  
(optional) First Middle (optional) Last

Address: \_\_\_\_\_

City: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Student ID #: \_\_\_\_\_ What is the best time to reach you? \_\_\_\_\_  
Eight (8) Digit Student ID Number (**NOT** Nine (9) Digit Social Security Number or Equivalent)

Major: \_\_\_\_\_

How long are you planning to stay at De Anza? (mm/yy) \_\_\_\_\_

Hours per week in work \_\_\_\_\_

in classes \_\_\_\_\_

in other activities \_\_\_\_\_

Please list two references (no relatives or friends)

Name	Phone #	Relationship
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Name	Phone #	Relationship
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Please respond on a separate sheet of paper. Please **type** and **include the questions** and **your name** on the paper.

1. How did you learn about the DASB Senate?
2. Why do you want to join the DASB Senate, and what do you hope to achieve?
3. What are some of the skills and experiences that you will bring to the DASB Senate?
4. What have you done to prepare yourself to become a DASB Senator in particular?
5. List three of your strengths and three of your weaknesses.
6. Please fill in the blank schedule attached.
7. Additional Comments.

NAME: \_\_\_\_\_

QUARTER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:30 am - 8:00 am					
8:00 am - 8:30 am					
8:30 am - 9:00 am					
9:00 am - 9:30 am					
9:30 am - 10:00 am					
10:00 am - 10:30 am					
10:30 am - 11:00 am					
11:00 am - 11:30 am					
11:30 am - 12:00 pm					
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5:00 pm - 5:30 pm					
5:30 pm - 6:00 pm					
6:00 pm - 6:30 pm					
6:30 pm - 7:00 pm					
7:00 pm - 7:30 pm					
7:30 pm - 8:00 pm					
8:00 pm - 8:30 pm					
8:30 pm - 9:00 pm					

Please Write in your schedule and highlight it as follows:

Class – Yellow    Meetings – Pink    Office Hours – Blue    Work – Green  
(List Meetings)

