

Committee: *OUR REVOLUTION*

Event: *U.N.I.T.E: Understanding New Ideas Towards Empowerment*

Date: *Tuesday- June 1st, 2010*

Time: *1:00-5:30 pm*

Program for Event:

(11:30-12:45)- Set-up

(11:30-11: 45)

- Accommodate chairs and tables according to layout

(11:45-12:15)

- Put #'s behind chairs (1-20)
- Set-up food tables, sign in tables
- Decorate food tables (set-up plates, cups, forks, spoons, napkins)
- Set-up appetizer table (chips and salsa)
- Blow up balloons (ask Ladonna for about helium)
- Put drink in ice (check about free ice)
- Raul set-up tech. (quote slideshow, opening video, pwrpt, race video, CD)
- Make packets(4 sheets, raffle ticket)
- Cut up questions and put in cups

(12:15-12:50)

- Check in volunteers (time in/time out)
- Hand out shirts
- Explain different duties
 1. Signing in/passing out folders and name tags (Hammah +2)
 2. Serving Chips and Salsa + water (3)
 3. Committee Introductions
 4. Serving Food (3:00pm) (5-8 ppl)
 5. Passing out questions
 6. Participating in groups (moderating)
 7. Committee on stage (appreciations, what's next, advertise)
 8. Raffle
 9. Closing (Thanks)
- Expectations
- Questions

(12:50-1:00)

- Get in positions
- Work out last minute details

(1:00-1:10)- Doors Open

- Accomodate
 1. Sign in ppl.
 2. Feed them
- Play Slideshow

(1:10-1:15)

- **Play Video**

(1:15-1:20)- Opening

- **Introduce Committee (Who we are, what's our purpose, why we put on event, introduce event, enjoy)**
- **Talk about raffle and evaluations**
- **Take place either in group or duty role**

(1:20-3:00)- Introduction

(1:20-1:25)

- **Edmundo's Role playing**

(1:25-1:45)

- **Biography/ Transition**

(1:45-2:00)

- **Quick Reflection**

(2:00-2:30)

- **Circle of experiences & perceptions**
- **Some working assumptions**
- **Medicine Wheel**

(2:30- 3:00)

- **Q&A**
- **Large group de-brief/ Transition (MC EXPLAINS)**
- **Volunteers get into positions (who is serving what?)**

(3:00-3:20)- Break/Food

(3:20- 3:30)- Transition (MC EXPLAINS)

- **Last Bathroom break/ get back into chairs**
- **Pass out questions (MC GETS EVERYONE BACK ON SCHEDULE)**

(3:30-5:00)- Race/Racism Workshop

(3:30-3:40)- In groups, define what diversity and multiculturalism mean to you?

(3:40-4:00)- 5 approaches to multi-culturalism/ Which one are you?

(4:00-4:05)- Fifth approach and its relevance/ transition to video

(4:05-4:30)- Video: Afrikaans in America, the Terrible Transformation (MC EXPLAINS)

(4:30-5:00)- Focus groups (MC EXPLAINS)

(5:00-5:15) – Next Steps/Action Plans

- **How do we respect and understand each others differences?**
- **How do we support each other in our common dreams?**

(5:15-5:30) – Harvesting

(5:15-5:20)- Appreciations/Gratitude/Committee Advertising

(5:20-5:25)- Raffle

(5:25-5:30)- Closing

(5:40-6:30)- Clean-up