

De Anza College
Deaf Services
Evaluation of Captioning Services

Please complete the following evaluation. Student responses assist Deaf Services in continuing to provide high-quality captioning services. All information is confidential.

Quarter: _____

Class: _____

Captioner: _____

Circle the appropriate rating for each of the following:

		Poor	Fair	Good	Excellent
1.	The captioner types in real-time with minimal spelling errors.	1	2	3	4
2.	The captioner clearly presents information on the laptop in an easy-to-read format.	1	2	3	4
3.	The captioner captures the speaker's intent/message using appropriate punctuation marks.	1	2	3	4
4.	The captioner keeps pace with the speaker.	1	2	3	4
5.	The captioner reflects the classroom environment i.e. laughter, phone ringing, etc.	1	2	3	4
6.	The captioner accurately identifies speakers i.e. teacher, student.	1	2	3	4
7.	Transcripts are proofread and corrected.	1	2	3	4
8.	Transcripts are e-mailed within the 2-day turnaround period.	1	2	3	4
9.	The captioner voices proficiently when necessary.	1	2	3	4
10.	The captioner is punctual for assignments.	1	2	3	4
11.	The captioner dresses appropriately and professionally.	1	2	3	4
12.	The captioner's behavior /conduct is professional.	1	2	3	4

13. What captioning skill would you recommend for improvement? _____

14. What strengths does the captioner demonstrate? _____

15. Additional comments: _____
