

EOPS/CARE REQUIRED CONTACTS

EOPS/CARE students are required to have **FOUR** contacts with the program each quarter except Summer.

CONTACTS	APPOINTMENT / DROP-IN	PURPOSE
1) Update ♦ By 4 th week	No appointment required	♦ Update contact information ♦ Review and sign contract ♦ Schedule 1 st Counseling/ Advising appointment
2) 1st Counseling/Academic Advising Contact ♦ By 4 th week for students in warning or probation status ♦ By 6 th week for students in good standing	Appointment required	Develop or review Academic Plan
3) Registration Check ♦ 2-week period prior to Early Registration	No appointment required	Review and fill out class schedule for next quarter
4) 2nd Counseling/Academic Advising Contact ♦ Before end of quarter	♦ Appointment required for students in warning or probation status ♦ Appointment or Drop-in for students in good standing	♦ Review progress ♦ Discuss any questions or concerns

Important notice regarding appointments:

- 10 minutes late will count as a no show.
- Cancellation or reschedule must be made at least 30 minutes before the appointment; otherwise it will count as a no show.