**SSSP/Equity Advisory Meeting Notes July 28, 2016**

In Attendance:  Mieso (co-chair), Espinosa-Pieb (co-chair), Cook, Ranck, Ly, Cheu, Cortez, Newell, Alva-Campbell, White-Daniels, Santa Ana, Flores

**Agenda and Minutes Approval**

There was one amendment to the agenda to include the Inquiry Tool discussion.

The 4/26/16 meeting notes received edits, then were approved.

**SSSP Updates**

Flores provided a SSSP activities update.

* Summarized Spring activities available online at: <http://www.deanza.edu/sssp_equity/pdf/SSSP-StudentEquity_Update-PPT_6-29-16_updated-1.pdf>
* Summer SSSP activities include assessment, online and in-person orientation, and abbreviated education plan workshops and one-on-one appointments through the office of outreach.
* SSSP 2015-2016 Plan and Budget was approved, it is available to be viewed online as well as the feedback at: <http://www.deanza.edu/sssp_equity/sssp_info.html>

**Equity Updates**

Santa Ana provided an Equity activities update.

* Summarized Spring update available at <http://www.deanza.edu/sssp_equity/pdf/SSSP-StudentEquity_Update-PPT_6-29-16_updated-1.pdf>
* A career counselor has been hired and will start August 1, 2016.
* A veteran’s counselor has been hired and will start August 1, 2016.
* A foster youth counselor has been hired and will start August 15,2016.

**Budget Updates**

Cheu presented the budget update.

* SSSP 2015/16 currently has a balance of $1,309,932; Equity 2015/16 has a balance of $513,498.
* We need to spend it by December 31st.

**Change in Leadership Update**

Mieso reported on a change in leadership for the Equity/SSSP Advisory.

* With Rowena transitioning out of De Anza, Christina Espinosa-Pieb will be taking over her role as joint SSSP and Equity tri-chair. No update as to whether Veronica Neal will continue to be tri-chair when she returns in the Fall.

**Inquiry Tool**

Newell discussed the Inquiry Tool.

* Provided training for using the new Inquiry Tool. It is accessible through MyPortal under the employee tab.
* There will be a training video uploaded soon. Each department on campus has had at least one liaison trained on how to use the Inquiry Tool and be a support to others in their department.
* Currently the Inquiry Tool can query courses and individual classes, in fall there will be the ability to review programs and target populations individually.

**Quick News**

Cortez reported on SSRS programs.

* Over 350 students expressed interest in joining Umoja, Puente and FYE.
* Orientations for those programs took place in July and Summer Bridge will take place in August.
* Students unable to be accepted into these programs were referred to other programs such as Men of Color.
* There is a new counselor, Yolanda Fernandez, started June 2016.

White-Daniels brought to attention the new MIS report.