

Education 1: Introduction to Elementary School Education in a Diverse Society Fall 2013- Week of September 30th- December 6th (fall quarter starts Sept 23rd)

Internship Description/Responsibilities 50 hrs.

This course is an examination of principles and practices of elementary education in today's society including observations and supervised participation in the school settings. At the conclusion of this course the students will:

- Identify and explain the purposes and responsibilities of teaching in the elementary education program.
- Understand schools in the United States from the historical past to current times, encompassing the multiple issues of equality that include social, cultural, and political problems and their effects on specific groups in American history
- Describe the structure of public education in California including state and local administration and basis for funding
- Have an understanding of parent/community/school dynamics and personnel in the context of a culturally diverse society.
- Recognize the various opportunities for employment in the teaching profession
- ▶ Know the responsibilities and professional commitments expected of a classroom teacher

Student Learning Outcomes

- 1. Demonstrate an understanding of Howard Gardner's Multiple Intelligences in the elementary classroom.
- 2. Identify and explain the responsibilities and professional commitments expected of an elementary classroom teacher.

The learning outcomes will be achieved through the internship opportunity and your engagement in the course. During your internship you may be assigned to the following:

- working with children in small groups,
- one-to one tutoring,
- grading papers,
- assisting with curriculum activities preparation,
- helping with an activity, or
- any other task that the contact teacher deems appropriate

Intern Requirements

- <u>Commitment to be responsible</u>. Be consistent on your required hours of attendance. Remember that the teacher is counting on your attendance.
- The intern must be responsible for arriving <u>on time</u>, and for letting the teacher know as early as possible, if the intern cannot honor his commitment that day. Contact the teacher assigned immediately in case of an emergency or illness.
- <u>TB test</u>- Your TB test must be done on the day of the first session and read by the 3rd day. You will not be able to start your internship without it.
- <u>Fingerprints</u> are waived at some school sites. You will not be left alone with children in the setting. Check with instructor.
- <u>The official De Anza College name badge</u> must be worn at all times while working as an intern.
- <u>Complete the 50 internship hours</u> (approximately 5 hrs intern hours per week to complete in 10 weeks). A copy of your internship schedule of weekly hours must be submitted to the classroom teacher.
- <u>Request classroom teacher's signature</u> each week to verify your hours, and submit to your instructor.

- Teachers will have different roles for their interns; even two interns in the same grades may carry out different assignments.
- <u>Sign in and out at the school</u> office every time you arrive or depart from the school site.
- At *Sunnyvale Middle School*, meet with administrator Ron Gantvoort on the first day. Report to the office and ask for Ron. You will give Ron your TB test results copy.

The student must submit the following to the school site office.

- A copy of their TB test (by the first day of your internship)
- Student school placement sheet with their emergency numbers
- Weekly schedule of internship hours to be signed by the classroom teacher each week.
- <u>Student placed at River Glen Elementary School are required to complete a volunteer packet and fingerprints.</u> Contact San Jose Unified district office to schedule an appointment for fingerprinting. <u>An agreement has been made with the district and there is no charge for the cost of fingerprints.</u> * <u>Students are also required to be bilingual and biliterate for grades K-5; monolingual or bilingual for Middle School.</u>

Instructor's Responsibilities

- Secure internship sites.
- Generate the list of students with their internship site preference (by grade level, 1st & 2nd choice, and discipline of interest when appropriate) and submit to the school contact person by the 1st day of class.
- Checks-in with school/internship sites coordinator once a month via phone, email, or in person.
- A certification documenting the final internship hours will be provided by the instructor the week of finals.
- Enforce TB test and internship attendance requirement.
- Keep records of internships hours for each students for 3 years.

School, Teacher and Contact Person Responsibilities

- Require a copy of the TB test for each student intern.
- School coordinator will identify the classroom teacher/s, provide the name and contact information (phone and email)
- Student intern will be supervised by the classroom teacher at all times.
- Contact teacher plans for intern's work.
- Fingerprint clearance will be provided by the district to River Glenn, SJUCCD*

Contact your instructor at <u>cruzmayra@fhda.edu</u> for questions or inquiries.

Updated 9/20/13

INTERSHIP SITES Cupertino School District

Garden Gate Elementary School

K-5th (408) 252-5414 Nancy Wood, Principal Contact Person: Patti Wolf ext. 130 wolf patti@cusdk8.org 10500 Ann Arbor Ave. Cupertino, CA 95014 http://www.teacherweb.com/CA/GardenGateElementarySchool/SchoolHomePage/sdhp1.aspxl

Sunnyvale School District

Sunnyvale Middle School 6-8th (408) 522-8288 Dorothy Abreu Coito, Principal Contact Person: Ron Gantvoort, Vice Principal ron.gantvoort@sesd.org 1080 Mango Ave.Sunnvale, CA 94087 http://www.sesd.org/Schools/Sunnyvale_Middle/smshome.htm

San Jose Unified School District (require fingerprints)

River Glen Elementary School K-8 Two Way Immersion Program Address: 1088 Broadway Ave, San Jose, CA 95125, US Phone: (408)535-6240 - Fax:(408)298-8377 Principal: Carlos Salcido Contact Person: _______ (to be determined) <u>http://www.sjusd.org/river-glen/</u> Require fingerprints. District will conduct the fingerprinting.