

EWRT 200 FUNDAMENTALS OF WRITING

5 UNITS

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Get Out of Your Own Way: Believing In Your Writing Potential

About This Course: English Writing 200 is a Basic Skills course designed to review, study, and practice the conventions of standard written English, focusing on grammar/mechanics, sentence, and paragraph skills. You will practice focused, purposeful writing in several formats to different audiences, with a variety of sentence structures responding to, engaging with, or inspired by, written or visual texts. You will edit your writing to correct errors in the major conventions of standard written English. EWRT 200 prepares you for the pre-college level writing course: EWRT 211.

EWRT 200 also requires students to complete 4 hours of supplemental instruction in the WRC (tutoring). Please also check to see if your placement test required you to take READ 200 or 211.

Required Texts and Supplies:

- 1) Langan, John. *English Essentials* (sentence and paragraph skills workbook)
- 2) Su, Lac. *I Love You as You Are For White People* (memoir)
- 3) notepaper; pen; highlighter pen; a folder just for our class; personal stapler or access to one
- 4) USB memory device or cloud storage system to store your computer-assisted writing
- 5) DASB card (with money added to E-Print-it account) so you can print on campus computers

Course Requirements and Policies

Your grade for the course will be based on the following points. There are 200 total points possible. Since this is a PASS/ NO PASS course, you need a minimum of a "C" (160 points) to pass, **AND** need to pass the Finals Portfolio:

Skills Quizzes (a total of eight)	40
Revised Paragraph A	20
Revised Paragraph B	20
Revised Paper One (text analysis)	20
Revised Paper Two (reflective)	20
Skills workbook; In-class Writing Practices; other homework (includes 4 hours in WRC)	35
Participation; Discussion; Interactivity	10
Final Exam Portfolio	35 [required for moving on to next course]

All take-home papers need to be printed on standard paper. Take advantage of the computer labs and printers on campus. Papers should also be double-spaced, with 1-inch margins all around. Your name, the course title, assignment title, and the due date should be listed in the upper left-hand corner of the first page. Please staple all pages together.

Attendance; Absences; and Missing Lessons: You must attend the full class time to be considered present. Regarding absences, you are allotted up to **three excused** absences for the quarter. Excused means you are ill or have a personal circumstance that prevents you from attending class. Please e-mail or leave me a phone message of this excused absence. You are still responsible for whatever assignment was due that day, and need to be prepared for the next class. Excessive and unexcused absences may lead to either failing the course or being dropped. See *De Anza College Catalog*.

Late Work Policy: You may turn in **one formal writing assignment** late. This only applies to work taking place before Week Ten of the quarter. “Late” means a week within the original due date. You also may make up **two quizzes** during the quarter. You will need to utilize my office hours to make up the quiz within that week. Please speak to me if there are catastrophic circumstances that do not fit inside this policy.

College Behavior: The college will enforce all policies and procedures set forth in the *De Anza College Catalog*. Students follow the “College District Policies and Guidelines” described in this catalog. In particular, please pay attention to district policies on cheating/plagiarism; technology use; and classroom behavior. Remember that appropriate classroom behavior involves the topic-appropriate sharing of ideas, and interactions, between you, your classmates, and your instructor. In addition to being prepared for each class, with the required books and assignments, our classroom protocol includes common professional practices such as raising your hand when you have a question or comment; avoiding extended personal conversations while the class is in session; not putting your feet on class furniture; not doing homework from other classes; not sleeping in class; not utilizing your smartphone for extended personal tasks. Please be present and involved in group work; the class circle; the class session. Any student disrupting the class, or not following college district behavior standards, may be asked to leave that class. Administrative follow-up may result.

Mobile Phones and Other Devices: Please—no personal mobile phone usage, texting, or internet browsing during the class session (exceptions will be discussed). Smartphones, computers, beepers, music devices, headphones, ear buds, cameras/smartphone cameras, or other similar equipment, should not be in use during our class session (exceptions will be discussed). Assigned books and textbooks need to be in PRINT form (exceptions will be discussed). Also see policies in *De Anza College Catalog*.

Final Note: The above policies have been designed to support student success. I look forward to teaching this class and helping you become a better critical thinker and writer. Also, if you have any special needs accommodations or requests (a diagnosed learning disability, or physical disability, being assisted by DSS/EDC; or anything at all that might affect your learning), feel free to inform me—we will create a learning environment that works for you.

I have read the syllabus and understand all of the policies of this class, including referral to the *De Anza College Catalog*. I especially understand: what points I need to pass this class; the Attendance policy; the Late Work policy; and the information on College Behavior.

NAME (please print) _____

SIGNATURE _____

PHONE # _____

e-mail _____

DATE _____

How do you feel about your performance in previous writing classes? Is there anything you would like me to know about your writing, your feelings about writing, or being in this writing class?

[can continue writing on the back of this page if needed]

There will be a great deal of collaborative and small group work in this class. Students will interact with each other and share questions and information. You may occasionally be asked to read, aloud, a small section of an assignment. Are you ready to be a part of these learning techniques?

Do you have any favorite books, magazines, on-line reading sites? Please feel free to recommend: