EWRT 211: PREPARATORY READING AND WRITING SKILLS (Hybrid)
Spring 2015

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GETTING HELP
It is likely that everyone (including me) will need some kind of help this quarter, whether it is with understanding an assignment, working in Catalyst, learning some grammar, finding a ride, missing assignments due to illness, having a work conflict, etc. If you have any academic, health, personal, economic, scheduling or transportation problems that affect your performance in this class, please let me know what you need ASAP. I’ll try to direct you to someone who can help you, if I can.

The Student Success Center offers free tutoring for most De Anza classes. See http://www.deanza.edu/studentsuccess for details.

• Writing and Reading Center: ATC 309
• Listening and Speaking Center: ATC 313
• Academic Skills Center: ATC 302
• General Subject Tutoring: ATC 304

Students with Disabilities--If you need any classroom accommodations or services due to a disability, please see me after class. A verification of your disability-related requests must be on file with the college. For information on learning disabilities, call or visit the Educational Diagnostic Center, Main floor of Learning Center West, Room 110 (408) 864-8839. For information on other disabilities, call or visit Disability Support Services, Student Community Services Bldg. Room 141 (408) 864-8753.

YOUR RESPONSIBILITIES
1. Contact me when you have a problem or question
2. Attend class regularly and arrive on time
3. Complete all homework, reading and writing assignments
4. Complete all Catalyst assignments
5. Participate in class discussions and activities
6. Keep all written work in your folder
7. Have all necessary materials for class every day including:
   a pencil
   a pen
   paper
   a notebook
   a folder containing all writing completed during the term
   paper clip or a stapler

TEXTS AND MATERIALS
All texts and materials are online so reliable access to a computer with internet and a printer is required for approximately 2-4 hours a week.
STUDENT LEARNING OUTCOMES.

- Demonstrate ability to respond critically to one’s own and others’ experiences and ideas.
- Develop clear sequential relationship between supporting ideas and central argument/controlling idea in writing.
- Demonstrate evidence of strong synthesis, argumentation, analysis, and/or problem-solving skills in writing.
- Apply basic research and documentation skills.

COURSE REQUIREMENTS AND GRADING

Course Grading—this is a P/NP course.

To receive a passing grade, you must:
1. complete all in-class and out-of-class writing assignments,
2. participate in class discussions and activities,
3. complete Catalyst assignments with a grade of at least 70%,
4. pass at least 1 out of 2 in-class papers (mid-term and end-of-quarter),
5. pass at least 2 out of 3 out-of-class papers, AND
6. pass your final portfolio assessment.

Portfolio Assessment
At the end of the quarter, you will assemble a portfolio, which will include the following:
- one in-class essay (no revisions),
- one out-of-class analytical essay (revised),
- one essay reflecting on your growth as a writer throughout the quarter.

Your portfolio will be evaluated by THREE English instructors (including your instructor), who will determine whether your writing demonstrates readiness for EWRT 1A. If two members of the portfolio evaluation committee determine you are ready for EWRT 1A, you will receive a grade of PASS for EWRT 211. If two evaluators determine your writing does not yet indicate readiness for EWRT 1A, you will receive a NOT PASSING grade for EWRT 211. You must first satisfactorily complete the other work of this class before you can submit the portfolio.

Paper Requirements
All papers must be:
1) turned in on time
2) typed or written clearly, doubled-spaced
3) submitted with drafts and worksheets
4) fastened together with a paper clip or staple

Paper Grading
Out-of-class papers will receive a P (Pass), NP (No Pass) or R (Rewrite).
In-class paper will receive with a P (Pass) or a NP (No Pass). They can't be rewritten.

“P” (Pass) Papers:
- fulfill the requirements of the assignments,
- show thought,
• fully develop ideas with details, examples, and appropriate material from readings
• are organized,
• have readable sentences with few grammar, spelling and punctuation errors.

“R” (Rewrite) Papers:
• must be rewritten in order to receive credit.
• must improve in all areas noted in comments and reach P standards.
• must be submitted within two weeks of the original due date.

With my approval, you may be able to submit a second revision later in the quarter.

“NP” (No Pass) Papers:
• have not reached P standards.
• were not turned in on time or at all.
• were plagiarized.

CLASS POLICIES
Attendance--Because so much help is given during class, students who do not attend regularly are putting themselves in danger of failing the course, so I have supplied some motivation for attendance. Students who miss more than two classes may be dropped from the class. If you have a problem that prevents you from attending class, contact me as soon as possible to see what can be worked out.

Tardiness--Students coming into class late cause disruption for me and for other students. Therefore, two late arrivals will count as one absence.

Late Papers--You must submit papers on time. If you cannot come to class on the day a paper is due, find a way to get the paper to me. You can drop it off in the drop box outside the mailroom in the Administration Building, send it in with another student, e-mail it to me by class time that day or make some other arrangements with me. If you do not submit a paper for the original due date, you can submit a paper for the revision due date, but you will not get to revise that paper.

COURSE DESCRIPTION
In this class you will learn to develop and organize your ideas into strong paragraphs and essays built out of clear, correct sentences. To give you examples of good writing and to prompt ideas for your own topics, we will also read essays written by professional writers and other students.

During class time and in your online activities, you will learn about topic sentences, thesis statements, paragraph and essay structure and development, use of sources and clear sentence construction. You will practice using what you learn by writing essays in and out of class. You will also work in groups or with partners to improve your essays. In addition, time will be devoted to discussions of the readings and help with grammar, punctuation, and mechanics.