

2017-2018 Independent Verification Worksheet (V1)

Student's Name: _____ (Student ID#) SID: _____
Last First

Preferred Name (if different than above) _____
Last First

Because your FAFSA (Free Application for Federal Student Aid) was selected for 'Verification', we must verify the tax information reported for you (and for your spouse, if you're married). If there are discrepancies, we will make the necessary corrections to your FAFSA.

Note: If you filed a 2015 U.S. tax return, try to use the **IRS Data Retrieval Tool (IRS DRT)** through your FAFSA. If you are unable to use or choose not to use the IRS DRT, you must attach an **IRS Tax Return Transcript**. If you did not file taxes, you must attach a **Verification of Non-filing Letter**. To get these and other types of transcripts, you can go to www.irs.gov/individuals/get-transcript or call **1-800-908-9946**. Go to your campus' Financial Aid webpage for more information.

SECTION A. Tax Information

Important Note: The instructions for this form apply to income earned by you (and by your spouse, if you are married). If you are married, and you and your spouse filed separate 2015 IRS income tax returns or you had a change in marital status after December 31, 2015, please contact the Financial Aid Office for more information.

Do not submit this form until you have successfully completed the IRS DRT and/or have attached all required documents. If you need clarification or are unable to obtain the necessary documents, please contact your campus' Financial Aid Office.

Box 1: Complete this box only if you (and/or your spouse, if you are married) **filed a 2015 Income Tax Return in any country.**

Check and complete all that apply (you must be able to check at least one):

- I **have successfully used** the IRS Data Retrieval Tool (DRT) through my 2017-18 FAFSA to transfer my (and my spouse's, if married) 2015 IRS income tax return information.
- I **have attached** my (and my spouse's, if married) **2015 IRS Tax Return Transcript** to this worksheet. (If you and your spouse filed separate 2015 IRS income tax returns, you must provide 2015 IRS Tax Return Transcripts for each of you.)
- I (and/or my spouse) filed a second 2015 U.S. Tax Return (an '**Amended Tax Return**') to make corrections to the first 2015 Tax Return. I have **attached both** a signed copy of the filed Amended Tax Return (IRS Form 1040X) **and** a copy of the 2015 Tax Return Transcript.
- I (and/or my spouse) **filed a 2015 Income Tax Return in a country other than the U.S.** and I **have attached** a signed copy of that filed tax return, along with a conversion of information to U.S. dollars.

Box 2: Complete this box only if you (and/or your spouse, if you are married) **did not file a 2015 Income Tax Return in any country.**

- You must attach an **IRS Verification of Non-filing Letter** for 2015 for the person(s) who did not file.

Check and complete all that apply:

- I have **attached an IRS Verification of Non-filing Letter** for 2015 for the person(s) who did not file.
- I (and/or my spouse) was/were **not employed** and had **no** 2015 income earned from work (including business income, odd jobs, etc.). If this applies to only you or your spouse because you were not married in 2015, please indicate which one: **Yourself** **Your Spouse**
- I (and/or my spouse) was/were **employed** in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether the employer provided a W-2 form.
 - List every source of income earned in or out of the U.S., even if a W-2 form was not issued; include odd jobs, etc.
 - You must attach a copy of all W-2 forms issued. If a W-2 form was not issued, please attach an explanation.

Employer's (source's) Name	If married, indicate "Self" or "Spouse"	Amount earned in 2015	IRS W-2 Form Issued?	If earned outside of the U.S., which country?
<i>Example: Sarah's Bakery</i>	<i>Self</i>	<i>\$2,000</i>	<i>No</i>	<i>Canada</i>

If you need more space, please attach a signed separate page with the students name and ID number at the top.

Student's Last Name

First Name

SID

SECTION B. Family Information

Please list the following people in the chart below:

- **Yourself**
- **Your spouse**, if you are married.
- **Your children only if** you will provide more than half of the children's financial support from July 1, 2017 through June 30, 2018.
- Other people currently living with you **only if** you currently provide and will continue to provide more than half of their financial support from July 1, 2017 through June 30, 2018.
- **Do not** include any people who live with you but support themselves with their own income, even if they share some expenses.

Full Name	Age	Relationship to Applicant	Name of College (if attending half-time or more during the 2017-18 academic year)
<i>Example: Susan Jones</i>	<i>30</i>	<i>Self</i>	<i>(name of your primary college)</i>

*NOTE: If you need more space, please attach an additional page with the student's name and ID number at the top.

Section C. Sign This Worksheet

By signing this worksheet, I certify that all the information reported to qualify for federal student aid is complete and correct. I understand that, periodically, additional documents and/or information may be requested of me and my family by the Financial Aid Office.

Student's Signature

Date