

EOP/CARE Students Financial Aid Extension Request Procedure

- Schedule an appointment with an EOPS counselor or academic advisor.

- Bring to the appointment:
 - A completed **Financial Aid Request for Extension Form** (2 pages).

 - A typed **Personal Statement**.

 - If you have attended other colleges or universities, bring a copy of the unofficial **transcript(s)** to the appointment (not required if you have previously submitted the transcript to EOPS.)

DE ANZA COLLEGE

Financial Aid Office
21250 Stevens Creek Blvd.
Cupertino, CA 95014

Date: _____

Financial Aid Request for Extension

Name: _____ Student ID: _____
Email: _____ Phone: _____

Personal Statement:

Please attach a typed statement, minimum of 300 words, explaining why you have not completed your educational goal and why you need the extension.

Pell Grant and Federal Loans

1. To answer the following questions go to the website: <http://www.nslsds.ed.gov>
2. Click on option for "Financial Aid Review"
3. Log into database with your FSA ID or Create an FSA ID

Review Pell Grant:

According to my NSLDS information, my Pell Lifetime Eligibility Used is _____%.

Enter 0% if you have never received Pell Grant.

If you have received Pell Grant, **calculate** your remaining eligibility:

600% Maximum Pell Eligibility - _____ % Pell Student Used = _____ % Pell Remaining

How many years of financial aid eligibility would like you to have left after you transfer to earn your Bachelor's degree? _____ years.

If your educational goal is to **transfer**, you have the option of not receiving Pell Grant at De Anza College and preserving it for future eligibility. If you decide to preserve your Pell Grant, you must inform the Financial Aid Office of this decision via a typed statement.

Review Federal Loans:

According to my NSLDS information, I have borrowed loans totaling (enter zero if applicable):

Total Direct Stafford Unsubsidized: \$ _____

Total Direct Stafford Subsidized: \$ _____

Total all Loans: \$ _____

Request for extensions are reviewed in the order in which they are received. The processing time may be up to 8 weeks. Submission of the request does not guarantee approval.

Comprehensive Educational Plan Check List

Students: In order to expedite the process, it is recommended you complete all (if applicable) areas below prior to scheduling an appointment to meet with a counselor to complete your Comprehensive Educational Plan.

- I understand that my Educational Plan **MUST INCLUDE**; Prerequisites, Co-requisites (if needed), General Education Courses (AA/AS, IGETC, CSU, Minimum qualifications), including out of state or Private, Major Courses (UC/CSU can be found on ASSIST.org).
- I understand that if I have Advanced Placement test results and any official transcripts from other colleges they **MUST** have already been evaluated and appear on my De Anza transcript.
- I understand that all applicable placement tests results (Math, English, ESL, Chemistry or Biology) must be completed and posted in MyPortal.
- I have attempted _____ units (include all units attempted at De Anza & Foothill Colleges, as well as units transferred from other colleges).
- I have completed _____ units (include all units completed at De Anza & Foothill Colleges, as well as units transferred from other colleges).
- My cumulative GPA is: _____
- Calculate** your overall pace of completion (Divide units completed by units attempted, then convert to a %). What is your overall pace of completion? _____ %

Which General Education pattern are you following?

- AA or AS
- CSU GE
- IGETC
- Other: _____

Check only **one** educational goal you will pursue at De Anza College:

- Certificate in: _____
- Associate Degree/ADT in: _____
- Transfer with AA or ADT
Transfer Major: _____ AA/ADT Major : _____
My preferred college/university: _____
- Transfer without AA or ADT
Transfer Major: _____
My preferred college/university: _____