

PERKINS IC SECTION 135(b) NINE (9) REQUIRED USES OF FUNDS

Examples of Allowable Activities

- 1) Strengthening the academic, and career and technical skills of students participating in CTE programs through the integration of academics with CTE programs. [§135(b)(1)]

Curriculum improvement and updates to reflect current industry practices and technology. Collaborate with other disciplines (English, math) to infuse essential communication and computation competencies into CTE courses. Provide tutoring and mentoring to ensure that students are mastering essential competencies.

- 2) Link CTE at the secondary and the postsecondary levels, including by offering elements of not less than one program of study described in §122(c)(1)(A). [§135(b)(2)]

Developing and maintaining 2+2 articulation agreements with relevant secondary CTE programs in service area. Participate in Outreach and CTE Transitions events promoting secondary-college CTE pathways.

- 3) Provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences. [§135(b)(3)]

Incorporate laboratory, internship/externships, or other practica into CTE programs. Invite participation from industry experts and professionals to share their outlook on the breadth of career opportunities in a given field.

- 4) Develop, improve, or expand the use of technology in CTE, which may include training to use technology, providing students with the skills needed to enter technology fields, and encouraging schools to collaborate with technology industries to offer internships and mentoring programs. [§135(b)(4)]

Acquire and incorporate new technology and software applications into CTE program curriculum. Work with industry partners to offer students experience with this technologies in professional setting.

- 5) Provide in-service and pre-service professional development programs to faculty, administrators, and career guidance and academic counselors involved in integrated CTE programs, on topics including effective integration of academics and CTE, effective teaching skills based on research, effective practices to improve parental and community involvement, effective use of scientifically based research and data to improve instruction. Professional development should also ensure that faculty and personnel stay current with all aspects of an industry; involve internship programs that provide relevant business experience; and train faculty in the effective use and application of technology. [§135(b)(5)]

Participate in professional development in order to remain current with industry trends and practices, as well as understanding "special populations" and enhancing pedagogy.

- 6) Develop and implement evaluations of the CTE programs carried out with Perkins funds, including an assessment of how the needs of special populations are being met. [§135(b)(6)]

Participate in annual Workforce Education/Institutional Research survey of CTE program graduates and statewide CTE Outcomes survey (coordinated by the RP Group and BACCC). Conduct program-level surveys of students and recent graduates to assess outcomes and inform program improvement activities.

- 7) Initiate, improve, expand and modernize quality CTE programs, including relevant technology. [§135(b)(7)]

Acquire new technology and software applications and incorporate their use into program curriculum. Review program and course offerings and make updates to reflect current industry practices and technology applications.

- 8) Provide services and activities that are of sufficient size, scope and quality to be effective. [§135(b)(8)]

Increase the number of students served via a vis the support of professional experts. Develop distance learning and hybrid course offerings to reach an expanded student audience.

- 9) Provide activities to prepare special populations, including single parents and displaced homemakers enrolled in CTE programs, for high-skill, high-wage or high-demand occupations that will lead to self-sufficiency. [§135(b)(9)]

Offer career and academic advising and work-based learning opportunities to "special populations" students enrolled in CTE programs. Provide supplemental tutoring to improve student success at the course level and program completions.

What is supplanting?

Federal grant funds must supplement and not supplant state or local funds. Federal funds may not result in a decrease in state or local funding that would have been available to conduct the activity had Federal funds not been received. Federal funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without federal dollars. You must be able to demonstrate that Federal funds are added to the amount of state and local funds that would, in absence of Federal funds, be made available for uses specified in your plan. Allocation recipients and sub-recipients must use Perkins IC funds to provide extra goods, services, materials, staff coordination positions etc. that would not otherwise be purchased with state, local or other non Federal funds. For instance, if you used Perkins IC funds to provide a Career Technical Education service that is required to provide under state or local law then supplanting would occur. It would also be supplanting if something was purchased in the previous year with state, local or other funding and is now being purchased with Federal Perkins IC funding.

APPENDIX D
COST GUIDELINES

FOR TITLE I, PART C, SECTION 132 FUNDS

ELIGIBLE COSTS

- Administrative Costs (5%)
- Personnel Services (time records)
- Operating Expenses
- Stipends
- Consultants
- Instructional Materials
- Travel
- Instructional Equipment

INELIGIBLE COSTS

- Student Expenses or Direct Assistance to Students*
- Entertainment
- Awards and Memorabilia
- Individual Memberships
- Membership with Organizations that Lobby
- College Tuition, Fees, and Books*
- Fines and Penalties
- Insurance/Self-insurance
- Expenses that Supplant
- Audits, except Single Audit
- Contributions and donations
- Contingencies
- Facilities and Furniture
- General Advertising
- Alcohol
- Fund Raising
- General Administration

*See Guidelines for Using Perkins IC Funds for Direct Assistance to Special Populations Students.