**Joint Planning and Budget Meeting Notes**  
**Wednesday, April 16, 2008**  
**Administration Conf. Rm. 109**

Attending:  
SSPBT – DASB, Glapion, Griffin, Hunter, Irvin, Kawasaki, LeBlou-Burns, Ratner, Solitto  
IPBT – Alves de Lima, He (DASS), Kramer, Mowrey, Woodward  
Finance & College Services PBT – Hawk, Jenkins, Kahn, Kuhn (Barnes), Michaels, Sack

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| **Discussion re Objectives & Common Goals - PBTs** | Brainstorming included:  
- What would be the purpose of this body?  
- Groups should think about the purpose for further discussion  
- What is the value of a joint meeting?  
  - Focus on planning  
  PBTs would share major initiatives for the year, giving each group a chance to determine if the initiatives would affect them and how.  
- Topics for the agenda?  
  - Concern that the group be more information sharing - make recommendations as a group.  
  - Representative from each of the PBTs for an Institutional Planning Group that would make recommendations to the CC.  
  - Clarify the roles of PBT, one meeting a month for crossovers.  
  - Make suggestions that Jt. PBT could do to improve flow of information.  
  - Calendar of events, dates when items need to be completed, i.e. Campus Budget Call it the Shared Governance Calendar | Bring back ideas to the next meeting |
| What work needs to be done by the meeting on May 7th and by whom –  
- Teams share their role and function, issues, topics for this year and next  
- Governance Calendar  
- Ask Murphy if CC would supply information that needs to be on the calendar i.e. strategic initiatives (Griffin)  
- Set priorities for the institution and PBTs  
- Develop and have in place by the start of 2008 Fall Quarter  
- Determine how to best communicate across groups | Griffin will ask what PBT members want included on the calendar for the next meeting. |

C: Hawk, Murphy, Swensson