# Joint Planning and Budget Meeting Notes

**Wednesday, April 16, 2008**  
**Administration Conf. Rm. 109**

Attending: SSPBT – DASB, Glapion, Griffin, Hunter, Insv, Kawazoe, LeBlou-Burns, Ratner, Selitti  
IPBT – Alves de Lima, He (DASB), Kramer, Mowrey, Woodward  
Finance & College Services PBT – Hawk, Jenkins, Kahn, Kuhn (Barnes), Michaelis, Sack

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| **Discussion re Objectives & Common Goals - PBTs** | Brainstorming included:  
  - What would be the purpose of this body?  
  - Groups should think about the purpose for further discussion  
  - What is the value of a joint meeting?  
  - Focus on planning  
  PBTs would share major initiatives for the year, giving each group a chance to determine if the initiatives would affect them and how.  
  - Topics for the agenda?  
  - Concern that the group be more information sharing - make recommendations as a group.  
  Representative from each of the PBTs for an Institutional Planning Group that would make recommendations to the CC.  
  Clarify the roles of PBT, one meeting a month for crossovers.  
  Make suggestions that Jl. PBT could do to improve flow of information.  
  Calendar of events, dates when items need to be completed, i.e. Campus Budget Call it the Shared Governance Calendar  
What work needs to be done by the meeting on May 7th and by whom –  
- Teams share their role and function, issues, topics for this year and next  
- Governance calendar  
- Ask Murphy if CC would supply information that needs to be on the calendar i.e. strategic initiatives (Griffin)  
- Set priorities for the institution and PBTs  
  Develop and have in place by the start of 2008 Fall Quarter  
  Determine how to best communicate across groups | **Bring back ideas to the next meeting** |

C: Hawk, Murphy, Swensson  
Griffin will ask what PBT members want included on the calendar for the next meeting.