

The De Anza Academic Senate

Approved Notes of the meeting of November 26th, 2012

Senators and Officers present: Ahrens, Anderson-Watkins, Botsford, Bryant, Chenoweth, Cole, Chow, Donahue, Dunn, Freeman, Glapion, Hanna, Hanzimanolis, Kang-Robinson, Kryliouk, Larson, Lewis, Leonard, McCart, Newell, Pacheco, Schaffer, Setziol, Sullivan, Truong, and VonMatt

Senators and Officers Absent: Cruz and Swanner,

DASB: Tatyana Grinenko

Classified Senate:

Administrative Liaison: Rowena Tomaneng

Director of Diversity, Social Justice, and Multicultural Ed.: Veronica Neal

Guests: Donna Jones-Dulin and Reza Kazempour

Faculty and Staff Development: Jackie Reza

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:31, a quorum being present.

I. Approval of Notes and Agenda: Chow announced an intended reordering of the agenda, taking item IV before item III. The agenda was then approved as amended. The notes of the meeting of November 19th were approved as distributed with minor corrections. It was also noted that several recent sets of approved notes have disappeared from the Senate website. Setziol will replace all missing sets of notes as soon as possible.

II. Needs and Confirmations: Janice Hector was approved for service on the Professional Development Leave Committee. There are continuing needs for the Finance and Educational Resources PBT, Equal Opportunity (EO) representatives, and At Large Tenure Review representatives. A form for signing up to be an EO representative was distributed by Neal.

IV. Emergency Preparedness and Response: Donna Jones-Dulin was present to answer questions about emergency preparedness and response procedures. Chow began with the questions emerging from a discussion November 19th which was, in turn, sparked by an armed robbery on the Foothill campus. Jones-Dulin said that a “Lock Down” of the Foothill campus was not instigated because of the lapse of time (45 minutes) between the time of the incident and the time of the reporting of the incident. In response to the question “Who makes the decision to ‘lock down’ the campus at De Anza”, Jones-Dulin responded that the college president makes the decision, advised by the senior staff and law enforcement. After discussion of various kinds of communication possibilities and appropriate courses of action, Jones-Dulin said that it primarily came down to two things: an existing system which will send a broadcast announcement through the classroom phones and common sense. There were several questions about training and information

available to part and full time faculty. Jackie Reza spontaneously announced that she would add a segment to the orientation for new faculty events. Anyone wishing training should contact Jones-Dulin at extension 8209.

The item then expanded to other kinds of preparedness. It was said that, given the addition of a number of defibrillators due soon, training on the operation of those would be good. Also, it was noted that there should be training on the use of the evacuation chairs located in classrooms with steps. Chow interjected that she had only gotten responses from Kang and Dunn from her request for examples of messages about Senate Executive Committee meetings. The item ended with concerns about quality control vis a vis presenters at flex day and other workshops and about the availability of disaster preparedness training for at least some students.

III. Cross Listings/FSAs Update: Setziol announced that there have now been nearly complete responses from all divisions on campus. He went on to say, however, that a review of the status of communication with Foothill colleagues in parallel programs conducted with Carolyn Holcroft of the Foothill Academic Senate revealed many areas where there may not have been any communication as yet. He distributed a survey of that status to representative Senators and got it back at the end of the item.

V. December 5th Bookstore and Enrollment Boosting Event: Chow began by reminding the Senators that the annual food drive conducted by “Second Harvest” was underway. Bryant reported that the Automotive Technology with some help from Biology and Nursing students had donated 5,301 cans of food to the West Valley/Cupertino Community Services agency. A question was raised about any connection between the Second Harvest or Cupertino Community Services organized efforts and the “Campus Cupboard” program on campus. The response was that “Campus Cupboard” was a DASB/ICC sponsored program. Chow asked if there was interest in challenging faculty across the campus to compete with the 5,301 number generated by Automotive Technology. There was a mixed response including the notion that, if we wanted serious faculty involvement and perhaps the best use of the food, it might be better to postpone a challenge until March when, historically, food bank reserves are low.

The group then took up the main focus of the item, the bookstore event. Classified Senate President Reza Kazempour introduced the tentative plan for the December 5th event. A fun focal point of the event is to be a fashion show in the time period 10:30 to 12:30 with enrollment boosting talk either interspersed or after the show. To encourage faculty and staff to participate in the actual modeling, those modeling will be given the article of clothing they model. Kazempour encouraged any and all volunteers to work on any and all aspects of the event. The event is planned for the main quad and will be moved to the bookstore if the weather does not cooperate. Regarding enrollment boosting, several ideas were introduced such as having actual registration take place. Details such as participation of counselors would need to be worked out. Having students also model was suggested as a way to bring excitement and more students to the event. Other examples promoting enrollment not related to the event were also aired.

Kazempour ended his presentation by asking faculty to get their book orders in soon. If orders are placed in a timely fashion, it allows the bookstore to add titles to the book buyback plan the bookstore, providing money for sellers and reducing costs for subsequent buyers.

VI. BP 6060 and AP 6060: The topic of Board Policy (BP) 6060 and Administrative Procedure (AP) 6060 is prerequisites and validation of prerequisites. The Board Policy had to be revised because of a Title 5 change. Chow read and explained the change and the history of differences between De Anza and Foothill with some assistance from Rowena Tomaneng and how those differences played into the careful crafting of a simple change. Newly able to choose content review as opposed to the previous statistical validation as the criterion allowing or not allowing prerequisites across departments, the net effect of the new language is to allow each campus to decide whether content review alone or both content review and statistical validation will be used as the standard. One of the key considerations in deciding which method is appropriate is the need to maintain student equity and guard against disproportionate effect. Since De Anza has been comfortable with and convinced by the higher standard of statistical validation, there was said to be no need for a change in the current College policy.

It was MSCU (Leonard/Hanna) to approve the policy and administrative procedure.

VII: Statewide Senate Resolutions: Chow began by referring those interested in seeing all of the approved resolutions to a section of the ASCCC website - asccc.org/materials She then mentioned a few of the resolutions and their outcome. In particular, she talked about a resolution asking the mathematics discipline to consider alternate pathways through mathematics requirements and cited statistics as coming up in the discussion of the resolution. The resolution was deferred to the Spring 2013 Plenary Session to allow for feedback from mathematics faculty statewide and local Academic Senates. Another resolution she mentioned was a resolution calling for a part time faculty slot on the ASCCC Executive Committee that was defeated. The rest of the item was held over due to lack of time.

VIII. Good of the Order: - Sullivan announced that some 200 students attended the event on sleep studies and thanked the group for its financial support for the recording of the event.

- A handout from Pauline Yeckley of the library announces the availability of a new resource in the library enabling students to practice taking all manner of standardized tests. The resource also has some career assessment tools.

The meeting was adjourned at 4: 26