### Executive Committee of the De Anza College Academic Senate

#### Agenda for June 7, 2010

**Location:** Admin 109

<table>
<thead>
<tr>
<th>TIMES</th>
<th>TOPIC</th>
<th>PURPOSE</th>
<th>LEADER</th>
<th>OUTCOME</th>
<th>ATTACH</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:30 – 2:35</td>
<td>I. Approval of Agenda &amp; Notes</td>
<td>A</td>
<td>Argyriou</td>
<td>Approval</td>
<td></td>
</tr>
<tr>
<td>2:35 – 2:45</td>
<td>II. Needs and Confirmations</td>
<td>I/D/A</td>
<td>Lee-Klawender</td>
<td>Approval</td>
<td></td>
</tr>
<tr>
<td>2:45 – 2:55</td>
<td>III. Senate President’s Report</td>
<td>I</td>
<td>Argyriou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:55 – 3:10</td>
<td>IV. IPBT Update</td>
<td>I</td>
<td>Lee-Klawender</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:10 – 3:20</td>
<td>V. Senate Elections Committee Update</td>
<td>I</td>
<td>Lathers / Botsford / Maynard</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:20 – 3:30</td>
<td>VI. By-Law Change for Senate Elections (1st reading)</td>
<td>I/D</td>
<td>Argyriou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:30 – 3:35</td>
<td>VII. Faculty Cap and Gown Rentals</td>
<td>A</td>
<td>Argyriou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:35 – 3:40</td>
<td>VIII. Reception for Newly Tenured Faculty &amp; Senators</td>
<td>A</td>
<td>Lee-Klawender</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:40 – 3:50</td>
<td>IX. Late Adds Form Update</td>
<td>I/D</td>
<td>Argyriou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:50 – 4:05</td>
<td>X. Professional Relations Committee Update</td>
<td>I/D</td>
<td>Setziol</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:05 – 4:15</td>
<td>XI. GE Draft Revision Feedback</td>
<td>I/D</td>
<td>Khanna / Argyriou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:20 – 4:25</td>
<td>XII. Wrap Up</td>
<td>I</td>
<td>Argyriou/Lee-Klawender/Setziol</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:25 – 4:30</td>
<td>XIII. Good of the Order &amp; Announcements</td>
<td>A</td>
<td>All</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


#### Full packet distribution (28)

- Gregory Anderson – LR
- Vicky Annen – BHE
- Anne Argyriou – Pres.
- LaQuisha Beckum – PT
- Lydia Botsford – BS/CIS
- Ray Brennan – LA
- Michael Chang – IIS
- Juanita Cordero – CD
- Kevin Glapion – DSS
- Mary Ellen Goodwin – PT
- Dawnis Guevara – PE
- Cassie Hanna – BHE
- Arden Kragalott – PE
- Mark Larson – App Tech
- Fran Lathers – DSS
- Cynthia Lee-Klawender – VP
- Rick Maynard – App Tech
- Martin McNamara – CA
- Elizabeth Mjelde – CA
- Isaiah Nengo – HSS
- Don Nickel – Coun
- Edmundo Norte – Div.
- Paul Setziol – Sec/Treas.
- Karl Schaeffer – PSME
- Sukhjit Singh – BS/CIS
- Robert Stockwell – HSS
- Alex Swanner – LR
- Lan Tao – Coun
- [Vacant Seats:](#) [PSME division]
- [Lang Arts division]
- [IIS division]

#### Non-voting members in italics - No draft notes (13)

- DASB President
- Christina Espinosa-Pieb
- Letha Jeanpierre
- Stacey Cook
- Jim Haynes
- L. Hearn / R. Schroeder
- Lois Jenkins
- Anu Khanna
- Alex Kramer
- Coleen Lee-Wheat
- Brian Murphy
- Marisa Spatafore
- Marilyn McDonald - (Archives)

#### Others - Agenda & Approved Notes Distribution (18)

- Rene Augenstein
- Jackie Reza–Staff Dev.
- Rich Hansen
- Howard Irvin
- Kevin Glapion
- Mary Ellen Goodwin
- Dawnis Guevara
- Cassie Hanna
- Arden Kragalott
- Mark Larson
- Fran Lathers
- Cynthia Lee-Klawender
- Rick Maynard
- Martin McNamara
- Elizabeth Mjelde
- Isaiah Nengo
- Don Nickel
- Edmundo Norte
- Paul Setziol
- Karl Schaeffer
- Sukhjit Singh
- Robert Stockwell
- Alex Swanner
- Lan Tao
- Paul Setziol – Sec/Treas.
- Karl Schaeffer – PSME
- DASB President
- Christina Espinosa-Pieb
- Letha Jeanpierre
- Stacey Cook
- Jim Haynes
- L. Hearn / R. Schroeder
- Lois Jenkins
- Anu Khanna
- Alex Kramer
- Coleen Lee-Wheat
- Brian Murphy
- Marisa Spatafore
- Marilyn McDonald - (Archives)
- Rene Augenstein
- Jackie Reza–Staff Dev.
- Rich Hansen
- Howard Irvin
- Kevin Glapion
- Mary Ellen Goodwin
- Dawnis Guevara
- Cassie Hanna
- Arden Kragalott
- Mark Larson
- Fran Lathers
- Cynthia Lee-Klawender
- Rick Maynard
- Martin McNamara
- Elizabeth Mjelde
- Isaiah Nengo
- Don Nickel
- Edmundo Norte
- Paul Setziol
- Karl Schaeffer
- Sukhjit Singh
- Robert Stockwell
- Alex Swanner
- Lan Tao
- Paul Setziol – Sec/Treas.
- Karl Schaeffer – PSME
- DASB President
- Christina Espinosa-Pieb
- Letha Jeanpierre
- Stacey Cook
- Jim Haynes
- L. Hearn / R. Schroeder
- Lois Jenkins
- Anu Khanna
- Alex Kramer
- Coleen Lee-Wheat
- Brian Murphy
- Marisa Spatafore
- Marilyn McDonald - (Archives)
<table>
<thead>
<tr>
<th>Topic</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Approval of Agenda &amp; Notes</td>
<td>Action</td>
</tr>
<tr>
<td>II. Needs and Confirmations</td>
<td>I/D/A</td>
</tr>
<tr>
<td>III. Senate President’s Report</td>
<td>Information</td>
</tr>
<tr>
<td>This item is an update of the various shared governance meetings which the Senate President attends and participates in. Items of importance from this report will be placed on the agenda separately for discussion.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>IV. IPBT Update</td>
<td>Information</td>
</tr>
<tr>
<td>This item is to update the Senate on recent IPBT agenda items.</td>
<td></td>
</tr>
<tr>
<td>Contact: Lee-Klawender</td>
<td></td>
</tr>
<tr>
<td>V. Senate Elections</td>
<td>Information</td>
</tr>
<tr>
<td>This item is to update the Senate on the elections to be held this quarter.</td>
<td></td>
</tr>
<tr>
<td>Contact: Lathers / Botsford / Maynard</td>
<td></td>
</tr>
<tr>
<td>VI. By-Law Change for Senate Elections (1st reading)</td>
<td>Information / Discussion</td>
</tr>
<tr>
<td>This item is to present proposed language that changes how elections are conducted, to be effective for the 2010-2011 academic year.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>VII. Faculty Cap and Gown Rentals</td>
<td>Action</td>
</tr>
<tr>
<td>This item is to approve further funds towards cap and gown rentals since requests for rentals exceed the allocated amount. The exact total amount of money will be known by June 07, 2010 and announced at the meeting.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>VIII. Reception for Newly Tenured Faculty and Senators</td>
<td>Action</td>
</tr>
<tr>
<td>This item is to approve the expense of reception, which is in the range of $300.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>IX. Late Adds Form Update</td>
<td>Information / Discussion</td>
</tr>
<tr>
<td>This item is to report on and discuss the Late Adds Form used in Winter 2010.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>X. Professional Relations Committee Update</td>
<td>Information / Discussion</td>
</tr>
<tr>
<td>The committee will present its work on three areas: Guidelines for Selection of Department Chairs; Role of Division Deans in Selecting Department Chairs; and Role of Division Deans in Department Meetings.</td>
<td></td>
</tr>
<tr>
<td>Contact: Setziol</td>
<td></td>
</tr>
<tr>
<td>XI. General Education Draft Revision Feedback</td>
<td>Information / Discussion</td>
</tr>
<tr>
<td>This item is to obtain general feedback before Senate presents the draft revision to the faculty and campus community for discussion in Fall 2010.</td>
<td></td>
</tr>
<tr>
<td>Contact: Khanna / Argyriou</td>
<td></td>
</tr>
<tr>
<td>XII. Wrap Up</td>
<td>Information</td>
</tr>
<tr>
<td>This standing item is to re-cap the important points Senators need to communicate to their division faculty either for informational or decision-making purposes.</td>
<td></td>
</tr>
<tr>
<td>Contact: Argyriou</td>
<td></td>
</tr>
<tr>
<td>XIII. Good of the Order &amp; Announcements</td>
<td>Adjournment</td>
</tr>
</tbody>
</table>