



**Request for Measure C New Equipment Funding
For the Three-Year Period 2011-2014
Furniture, Fixtures & Equipment (FF&E)**

Please read the Measure C FF& E Spending Guidelines to determine what can be purchased with these funds.

The request comprises of three parts. All three parts must be completed:

Part 1 – Division Process for Preparing Request for Measure C Funding

Part 2 – Narrative Supporting Request (See questions below.)

Part 3 – Measure C – Budget & Item Detail (See separate Excel Spreadsheet)

IMPORTANT DATES:

Due Date: **November 10, 2011**

Allocation Date: **February 2012**

REQUIRED SIGNATURES

Division: DSPS

Department: APE

Request: 2011-12 = \$22,100

2012-13 = \$ 7,500

2013-14 = \$ 7,500

Dean/Manager's Name: Jim Haynes

Signature: 

E-mail: haynesjim@deanza.edu

Date: 11/28/11

PART 1 – DIVISION PROCESS

1. Please Describe Your Division Process For Preparing Your Request.

Each of the four DSP&S programs (APE, DSS, HOPE, and EDC) and the Deaf/Hard of Hearing area (DHHS) worked with their faculty and staff to develop and prioritize a list of

needed furniture, fixtures or equipment for 2011-12, 2012-13, and 2013-14. Plans were presented at the Coordinator's meetings (Nov. 3 and Nov 15.) resulting in a prioritized list for the DSP&S division submitted to SSPBT on Nov. 16.

PART 2 –NARRATIVE

Please answer all questions. Put N/A if questions don't apply.

1. Please Describe Your Measure C Project

1.a. Summarize What Is Being Requested

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk.

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard)

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill

APE #4 priority: 1 LCD 42" Monitor

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill

1.b. How Will The Equipment Be Used?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk.

These items will replace 40-year-old desks and file cabinets that cannot be locked. In order to follow FERPA guidelines, student files need to be stored in a secure manner.

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard)

This computer is needed for students with disabilities to learn how to access their portal and Banner. It will also be used by student exercise assistants to access their portal and Banner to submit timecards.

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill

This treadmill is needed to replace an old treadmill and is part of a plan to replace all three old treadmills over the next three years.

APE #4 priority: 1 LCD 42" Monitor

This monitor is needed to replace an old monitor that was damaged last summer during floor resurfacing in PE 13. This monitor is used with the Wii Fit system for APE students with disabilities.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill

This treadmill is needed to replace an old treadmill and is part of a plan to replace all three old treadmills over the next three years.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill

This treadmill is needed to replace an old treadmill and is part of a plan to replace all three old treadmills over the next three years.

1.c. Can The Equipment Be Shared With More Than One Discipline?

N/A

1.d. What Is The Anticipated Annual Cost Of Maintenance?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - None

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - None after Installation

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - None

APE #4 priority: 1 LCD 42" Monitor - None after installation

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - None

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - None

1.e. Where Will It Be Located? Is There Sufficient Space?

There is sufficient room for all requests.

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - PE 13

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - PE 13

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - PE 13

APE #4 priority: 1 LCD 42" Monitor - PE 13

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - PE 13

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill -PE 13

2. What Programs And Disciplines Will The Project Support?

2.a. List The Programs/Disciplines That The Equipment Will Support

All projects support Adapted Physical Education and DSP&S

2.b. How Will The Equipment Improve Student Learning Or Student Services?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - Improve student information privacy and confidentiality. Security.

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - Improve student access to Portal and Banner. Increase student self-sufficiency to reduce demands on staff.

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - Exercise equipment to improve student physical performance and endurance. Students also learn new ways to implement cardiovascular programs given their specific disability and limitations.

APE #4 priority: 1 LCD 42" Monitor - Exercise equipment to improve student physical performance such as balance, coordination, stress management, endurance, etc. using the Wii Fit System.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Exercise equipment to improve student physical performance and endurance. Students also learn new ways to implement cardiovascular programs given their specific disability and limitations.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Exercise equipment to improve student physical performance and endurance. Students also learn new ways to implement cardiovascular programs given their specific disability and limitations.

2.c. What Data Or Evidence Supports Your Request?

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - FERPA requirements

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - Supports division goal/outcome to foster student independence and self-reliance.

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - Students who have been using treadmills show increased endurance and increased exercise independence.

APE #4 priority: 1 LCD 42" Monitor - Students using the Wii Fit system have demonstrated improved balance, coordination, stress management, endurance, etc.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Students who have been using treadmills show increased endurance and increased exercise independence.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Students who have been using treadmills show increased endurance and increased exercise independence.

3. Will The Project Support Student Learning Outcomes Or Other Outcomes?

3.a.i Student Learning Outcomes?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - None

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - None

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

APE #4 priority: 1 LCD 42" Monitor - See APE PLO Statement

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

3.a.ii. Administrative Unit Outcomes?

N/A

3.a.iii. Student Services Outcomes?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - None

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - None

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

APE #4 priority: 1 LCD 42" Monitor - See APE PLO Statement

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - See APE PLO Statement

3.a.iv. Program Level Outcomes?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk.

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) -

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - APE PLO Statement: Within the context of a student's disability and with the appropriate accommodations, the student will be able to demonstrate that his/her physical and psycho-social well-being has been positively affected through their full and effective participation in the Adapted Physical Education program.

APE #4 priority: 1 LCD 42" Monitor - APE PLO Statement: Within the context of a student's disability and with the appropriate accommodations, the student will be able to demonstrate that his/her physical and psycho-social well-being has been positively affected through their full and effective participation in the Adapted Physical Education program.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - APE PLO Statement: Within the context of a student's disability and with the appropriate accommodations, the student will be able to demonstrate that his/her physical and psycho-social well-being has been positively affected through their full and effective participation in the Adapted Physical Education program.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - APE PLO Statement: Within the context of a student's disability and with the appropriate accommodations, the student will be able to demonstrate that his/her physical and psycho-social well-being has been positively affected through their full and effective participation in the Adapted Physical Education program.

3.b. How Will Outcomes Be Measured For Future Planning?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. The program will review its security measures for files and confidential materials. The APE program will be able to demonstrate increased security of student confidential information

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - The program will track the use of the computer for student access, training, timecards, and, where appropriate, registration.

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - Recent SLOAC indicate that the APE program has been successful in improving student physical and psycho-social well-being. Similar SLOAC and SSLOAC will be conducted on an ongoing basis.

APE #4 priority: 1 LCD 42" Monitor - Recent SLOAC indicate that the APE program has been successful in improving student physical and psycho-social well-being. Similar SLOAC and SSLOAC will be conducted on an ongoing basis.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Recent SLOAC indicate that the APE program has been successful in improving student physical and psycho-social well-being. Similar SLOAC and SSLOAC will be conducted on an ongoing basis.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - Recent SLOAC indicate that the APE program has been successful in improving student physical and psycho-social well-being. Similar SLOAC and SSLOAC will be conducted on an ongoing basis.

3.c. What Evidence Supports Your Requests?

2011-12

APE #1 priority: 2 file cabinets, 1 desk system, and 1 reception desk. - FERPA requirements - current furniture is old, doesn't have enough storage capacity, and locks are broken or keys are missing.

APE #2 priority: 1 iMAC 21.5" Desktop computer (District Standard) - Currently there is no student access to Portal and Banner in the classroom or opportunities to train

students. It is a divisional goal to increase student self-sufficiency to reduce demands on staff.

APE #3 priority: 1 Sci Fit AC5000M Medical Treadmill - The current treadmills are five years old and break down regularly costing \$1,500 to \$2,500 each year to repairs.

APE #4 priority: 1 LCD 42" Monitor - The current 42" LCD monitor was damaged over the summer when the floor was resurfaced in PE 13. The screen was struck with a blunt object resulting in an interior fracture and distorting the picture.

2012-13

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - The current treadmills are five years old and break down regularly costing \$1,500 to \$2,500 each year to repairs.

2013-14

APE #1 priority: 1 Sci Fit AC5000M Medical Treadmill - The current treadmills are five years old and break down regularly costing \$1,500 to \$2,500 each year to repairs.

Phase II FF&E Request for 2011-2014								
Division Name: DSP&S Division				DSP&S: Adapted Physical Education				
Div Rank	Dept Rank	DEPT	Quantity	ITEM/S BEING REQUESTED	PURPOSE	UNIT COST	\$ TOTALS	YEAR
2.c	2	APE	1	iMac 21.5 inch desktop	Technical/Computer Hardware-Portal Training/teaching and Learning	\$1,500	\$ 1,500.00	11-12
3.d	1	APE	2	File cabinets	Furniture-FERPA compliance-secure student files and storage	\$800	\$ 1,600.00	11-12
3.d	1	APE	1	Desk system for PE 13	Furniture-FFERPA compliance-secure student files and storage	\$8,000	\$ 8,000.00	11-12
3.d	1	APE	1	Reception Desk w/ locks	Furniture-FFERPA compliance-secure student files and storage	\$ 2,000	\$ 2,000.00	11-12
5.c	3	APE	1	Sci Fit Treadmill AC5000M	Instructional Equipment-Teaching and Learning	\$7,500	\$ 7,500.00	11-12
5.c	4	APE	1	LCD Monitor (42")	Technical/Computer Hardware-Teaching and Learning	\$ 1,500	\$ 1,500.00	11-12
					2011-2012 Total	N/A	\$ 22,100.00	
5.c	3	APE	1	Sci Fit Treadmill AC5000M	Instructional Equipment-Teaching and Learning	\$7,500	\$ 7,500.00	12-13
					2012-2013 Total	N/A	\$ 7,500.00	
5.c	3	APE	1	Sci Fit Treadmill AC5000M	Instructional Equipment-Teaching and Learning	\$7,500	\$ 7,500.00	13-14
					2013-2014 Total	N/A	\$ 7,500.00	

Division Rankings

- 1 Electronic System/Scanners
- 2 Student Portal/Reg
- 3 FERPA
- 4 Student Accom/Access
- 5 Teaching/Learning
- 6 Miscellaneous

Sub Rankings

- a Economic Efficiency
- b CORE Student Use
- c Student Use
- d Staff Use
- e Really Cool

Summary:

	2011-12 Total
	2012-13 Total
	2013-14 Total

\$ 22,100.0
\$ 7,500.0
\$ 7,500.0

Total of
Requests

\$ 37,100.00

NOTES:

Put the requests in order of importance to the division i.e. rank them
Please fill in the quantity & the unit cost. The "total" column will auto complete
The cells will expand to accommodate the amount of text you type