

①

**Request for Measure C New Equipment Funding
For the Three-Year Period 2011-2014
Furniture, Fixtures & Equipment (FF&E)**

\$ 14,040

Please read the Measure C FF&E Spending Guidelines to determine what can be purchased with these funds.

The request comprises of three parts. All three parts must be completed:

Part 1 – Division Process for Preparing Request for Measure C Funding

Part 2 – Narrative Supporting Request (See questions below.)

Part 3 – Measure C – Budget & Item Detail (See separate Excel Spreadsheet)

IMPORTANT DATES:

Due Date: **November 10, 2011**

Allocation Date: **February 2012**

REQUIRED SIGNATURES

Division: Learning Resources

Department: Library

Request #: 1 (2013-2014)

Dean/Manager's Name: Gregory Anderson

Signature: 

E-mail: andersongregory@deanza.edu

Date: December 1, 2011

PART 1 – DIVISION PROCESS

1. Please Describe Your Division Process For Preparing Your Request.

The leaders (faculty directors and classified supervisors) met repeatedly about this request. Together, we:

- examined the rules regarding Measure C expenditures
- read and discussed the program review documents for each of the programs
- re-evaluated student changing student demographics, college mission, SLOs, and other needs
- discussed equipment needs with division staff and faculty
- created individual lists for each each of the 5 centers in the SSC and 2 main areas in the Library
- combined lists and reached consensus for the division's request

PART 2 –NARRATIVE

Please answer all questions. Put N/A if questions don't apply.

1. Please Describe Your Measure C Project

1.a. Summarize What Is Being Requested

Longue type and other comfortable furniture is requested. The request includes two love seat and 2 chair combinations with table and one combination of two chairs and an end table. In addition the library requests moveable beanbag or similar chairs that are easily moved.

1.b. How Will The Equipment Be Used?

Current library furniture only includes study carrels and table and chair combinations. The lounge type furniture will be placed in the library's two reading rooms one the ground floor to provide an alternative, more comfortable space for reading and studying.

Beanbag or similar chairs will be located throughout the building. At all times, but most especially during the busiest weeks of the quarter, students gather around power outlets throughout the library in order to use a laptop. Students currently sit on the floor.

1.c. Can The Equipment Be Shared With More Than One Discipline?

Students from every academic division use the library services.

1.d. What Is The Anticipated Annual Cost Of Maintenance?

\$0

1.e. Where Will It Be Located? Is There Sufficient Space?

There is sufficient space to accommodate new furniture in the library.

2. What Programs And Disciplines Will The Project Support?

2.a. List The Programs/Disciplines That The Equipment Will Support

Students from every academic division use the library's computer labs.

2.b. How Will The Equipment Improve Student Learning Or Student Services?

Provide more comfortable options for students.

2.c. What Data Or Evidence Supports Your Request?

Students indicated a desire for more comfortable seating options in the comment section of the comprehensive library survey (SSLO #1).

The library's gate count was 835,327 for academic year 2009-10. This is an average gate count of over 4,000 per academic day.

3. Will The Project Support Student Learning Outcomes Or Other Outcomes?

3.b. How Will Outcomes Be Measured For Future Planning?

The comprehensive library survey is conducted every year. The library will incorporate a question or questions about furniture to gather student input and feedback.

FY13-14



Service desk
LCW

(2)

**Request for Measure C New Equipment Funding
For the Three-Year Period 2011-2014
Furniture, Fixtures & Equipment (FF&E)**

\$ 30,000

Please read the Measure C FF&E Spending Guidelines to determine what can be purchased with these funds.

The request comprises of three parts. All three parts must be completed:

Part 1 – Division Process for Preparing Request for Measure C Funding

Part 2 – Narrative Supporting Request (See questions below.)

Part 3 – Measure C – Budget & Item Detail (See separate Excel Spreadsheet)

IMPORTANT DATES:

Due Date: **November 10, 2011**

Allocation Date: **February 2012**

REQUIRED SIGNATURES

Division: Learning Resources

Department: Library

Request #: 2 (2013-2014)

Dean/Manager's Name: Gregory Anderson

Signature: 

E-mail: andersongregory@deanza.edu

Date: December 1, 2011

PART 1 – DIVISION PROCESS

1. Please Describe Your Division Process For Preparing Your Request.

The leaders (faculty directors and classified supervisors) met repeatedly about this request. Together, we:

- examined the rules regarding Measure C expenditures
- read and discussed the program review documents for each of the programs
- re-evaluated student changing student demographics, college mission, SLOs, and other needs
- discussed equipment needs with division staff and faculty
- created individual lists for each each of the 5 centers in the SSC and 2 main areas in the Library
- combined lists and reached consensus for the division's request

PART 2 –NARRATIVE

Please answer all questions. Put N/A if questions don't apply.

1. Please Describe Your Measure C Project

1.a. Summarize What Is Being Requested

Create service desk on second floor of LC West.

1.b. How Will The Equipment Be Used?

This additional service desk will allow access to enter the library from the newly created quad created by the Mediated Learning Building.

1.c. Can The Equipment Be Shared With More Than One Discipline?

All students will use this entrance.

1.d. What Is The Anticipated Annual Cost Of Maintenance?

\$0

1.e. Where Will It Be Located? Is There Sufficient Space?

There is sufficient space. Power and data port needs have to be addressed.

2. What Programs And Disciplines Will The Project Support?

2.a. List The Programs/Disciplines That The Equipment Will Support

All students will use this entrance.

2.b. How Will The Equipment Improve Student Learning Or Student Services?

Currently students located to the west of LC/LCW must walk all the way around to the front of the building to enter. When the Mediated Learning Center opens we expect much more student traffic from this direction.

Students will also be able to go directly from the Library West Computer Lab to the library building.

fy 13-14

LR LIB

library chairs



3

**Request for Measure C New Equipment Funding
For the Three-Year Period 2011-2014
Furniture, Fixtures & Equipment (FF&E)**

\$ 300,000

Please read the Measure C FF&E Spending Guidelines to determine what can be purchased with these funds.

The request comprises of three parts. All three parts must be completed:

Part 1 – Division Process for Preparing Request for Measure C Funding

Part 2 – Narrative Supporting Request (See questions below.)

Part 3 – Measure C – Budget & Item Detail (See separate Excel Spreadsheet)

IMPORTANT DATES:

Due Date: **November 10, 2011**

Allocation Date: **February 2012**


REQUIRED SIGNATURES

Division: Learning Resources

Department: Library

Request #: 3 (2013-2014)

Dean/Manager's Name: Gregory Anderson

Signature: 

E-mail: andersongregory@deanza.edu

Date: December 1, 2011

PART 1 – DIVISION PROCESS

1. Please Describe Your Division Process For Preparing Your Request.

The leaders (faculty directors and classified supervisors) met repeatedly about this request. Together, we:

- examined the rules regarding Measure C expenditures
- read and discussed the program review documents for each of the programs
- re-evaluated student changing student demographics, college mission, SLOs, and other needs
- discussed equipment needs with division staff and faculty
- created individual lists for each each of the 5 centers in the SSC and 2 main areas in the Library
- combined lists and reached consensus for the division's request

PART 2 –NARRATIVE

Please answer all questions. Put N/A if questions don't apply.

1. Please Describe Your Measure C Project**1.a. Summarize What Is Being Requested**

1,200 chairs are requested. The current chairs in the library are from the 1996 remodel of the building. Many of these chairs have been damaged and have been removed from the library.

1.b. How Will The Equipment Be Used?

The new chairs will provide a more comfortable and visually attractive study area for students.

1.c. Can The Equipment Be Shared With More Than One Discipline?

All students use the library as a student space.

1.d. What Is The Anticipated Annual Cost Of Maintenance?

\$0

1.e. Where Will It Be Located? Is There Sufficient Space?

The seats will replace current seats. There is sufficient space.