Facilities Planning Team
Minutes
Tuesday, November 13, 2008
3:00 – 4:00
Administration Conference Room

Present: D. Jones-Dulin, L. Jeanpierre, K. Pham, A. Sato (Guest), B. Fink (Guest), L. Bloom, M. Sullivan, (Guest) J. Butcher (Guest)
Absent: P. Green, P. Gannon, L. Lyons, (Guest) R. Cancilla, J. Walton, F. Nunez, (Guest)

1) Quick News
None

Minutes Approval
Date for the up coming meeting to Tuesday, November 13 2008
Minutes approved as corrected, moved by M. Sullivan

Measure E – Update:
Interior signage project to be completed Jan 2008
Phase I lighting completed under Measure E

Measure C- Update:
Phase II lighting will be completed under Measure C

Sound proofing doors:
Motion was adopted by L. Jeanpierre to spend monies from the facilities budget to purchase sound proof doors, based on quotes from plant services for the following buildings: S4 (lab area). Approved by members present.

Facilities team will work on a policy to determine criteria for installing handicapped accessible doors on buildings on the campus

Next Facilities Planning Team meeting is Tuesday December 8, 2008