DE ANZA COLLEGE
CLASSIFIED SENATE MEETING MINUTES
Thursday, March 21, 2013
Location: Administration Conference Room 109

PRESENT: Reza Kazempour (President) Lois Jenkins (President Elect, Section 18)
Sarah Corrao (Secretary) Veronica Aparicio (Section 2) Tracy Chung-Tabangcura
(Section 4) Julie Ceballos (Section 9) Matt Trosper (Section 10) Tammy Ehle
(Section 11) Tony Arellano (Section 12) Lorna Maynard (Section 13) La Donna
Yumori-Kaku (Section 17)
ABSENT: Teri Gerard (Secretary) Nina Van (Section 1) Pat Weinberg (Section 3)
Karen Oeh (Section 6) Melissa Sheldon (Section 8) Angelica Strongone (Section 14)
Norma Johnstone (Section 15) Virginia Marquez (Section 16)
GUESTS: Olivia Patlan (ACE)

1a. **Approval of Agenda**
   - Today’s agenda was– (M/S/C – /): Ehle/ Jenkins

1b. **Approval of Minutes:**
   - Minutes for 03/07/13– (M/S/C – /): Trosper/ Ceballos
   - -Amended: Classified Senate will be receiving two surveys

2. **Flex Day Update:** Lois Jenkins: Classified Senate President Elect
   - Friday, May 24th, 2013
   - A Full Breakfast will be provided by both College Presidents & Central Services.
   - Lunch will be provided by Palo Alto University.
   - The Theme will be safe and sane.
   - The workshops will focus on: safety, stress relief, synergy.
   - The next registration survey will be sent on May 6th.
   - Lori Susi is working on the logo.
   - Yumori--Kaku requests donations of prize materials (minimum $15 value).

5. **Section Updates:**
   - All
   - Kazempour reminded all senators that regular updates from their sections/areas would be much appreciated. He will try to schedule this once a month as time permits.
Kazempour: The Bookstore will have an Event on April 8 in honor of “March Madness.” They will have a basketball hoop outside rewarding those with the longest basket streak and most creative shot.

Corrao for Van (Section 1): The Financial Aid Office will be open during Spring break. Students can still fill out a 2012-13 Financial Aid Application. The Financial Aid Office will start to download 2013-14 applications next month. Thank you to all classified staff who volunteered to read and rate scholarships.

Trooper (Section 10): The new track will be available 8 AM- 6PM starting April 8. No food or drinks will be permitted. The De Anza College Massage Therapy program is conducting a research study to determine the effects that different procedures have on non-specific neck and shoulder pain (http://www.deanza.edu/pe/massage/We%20Need%20Research%20Subjcts_full_page_3-19.pdf).

Ehle (Section 11): Contractors are working on the production studio, which should be finished by the end of March. During Spring Quarter two classes will be offered in the studio, one in lighting, and one in TV production.

Jenkins (Section 18): Marketing is busy helping out with events, making brochures posters and flyers.

Arellano (Section 12): Talked about reaching out for flex day.

Aparicio (Section 2): The drop deadline is March 22nd for students who owe more than $100. There are and will continue to be long lines.

Patlan (ACE): Patlan is serving as the Chief Steward and has been given release time to give layoff notifications. Those affected by the initial layoff list have already been notified. Employees that are affected by the bumping process are in the process of being notified. All notifications must happen by end of March so that the 60 day timeframe is met. In April there will be transition meetings for those who exercised their right to bump. Employees who bump will be in their new positions by July 1st. ACE is looking at the misuse of student employment.

Ceballos (Section 9): Ceballos is working on De Anza’s mobile website, which should go live in the next month or so. Soon Faculty members who are using Manila will move to Omni Update.

Maynard (Section 13): De Anza Auto Tech will be hosting conferences for The Automotive Council and The California Automotive Teachers in April and May. The Carrachi Golf Tournament is June 8th (http://www.deanza.edu/autotech/caracci.html).

Tabangcura (Section 4): The Counseling Division has been extremely busy. Four hundred students were notified that they were on probation. There will be increased sections of Counseling 200 in Spring Quarter 2013 to capture students who attend the May 11 open house. They will be offering several sections online. The Transfer Center now has someone dedicated to recruiting colleges to come for campus visits.
• Yumori-Kaku (Section 17): The Office of College life will be closed during Spring Break. There will be no photo ids during this period. Yumori-Kaku suggests you wait to come in until 3rd day of quarter for a photo id. Club Day is April 25 and DASB Elections will happen in May.

6. **Burning Issues/Event Sharing/Endorsing & Sponsoring:** *All*
   - Kazempour will send out email to find out if we will have quorum April 4th.
   - Jenkins reminded senators to reach out to their sections and remind them to participate in the upcoming election.
   - Yumori-Kaku questioned when we would have campus wide Wi-Fi?