DE ANZA COLLEGE
CLASSIFIED SENATE MEETING MINUTES
Thursday, March 17, 2011 3:00pm-4:30pm
Location: Administration Conference Room 109

PRESENT: Virginia Marquez (CS, President/Section 17), Mi Chang (CS, Secretary), Melissa Ingalls (CS, Treasurer), Julie Ceballos (Section 1), Veronica Aparicio (Section 2), Reza Kazempour (Section 4), Berta Pace (Section 5), Sharon Berg (Section 6), Norma Johnston (Section 9), Tammy Ehle (Section 11), Lesley McCortney (Section 12), Angelica Strongone (Section 14), La Donna Yumori-Kaku (Section 15), Mary Jo Lomax (Section 16), Teri Gerard (Section 18)

ABSENT: Margarita Hawthorn (Section 3), Larry Bloom, (Section 8)

GUESTS: Lois Jenkins, Mary Kay Englen, Donna Bradshaw, Ismail Desouhi, Brian Murphy, Gregory Anderson

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1. Approval of Agenda.
   • Today’s agenda was APPROVED – (M/S/C—Kazempour/Aparicio) – with these amendments.
     i. Add ACE report under Burning Issues/Announcements.
     ii. Move Internal "special election" to next meeting.
     iii. Change 2\textsuperscript{nd} #8 to #10.

1. Approval of Minutes
   • Minutes from March 3, 2010 was APPROVED – (M/S/C—Strongone/Kazempour) – with these amendments.
     i. Under Brian Murphy – change all references of “stds” to “students.”

2. Sub-committee Reports:
   • Communications Committee: Mary Kay Englen reported that the committee had met with Karen Williams and will be meeting with her to draft a proposal for senior staff on Monday April 18, 2011.
   • Bylaws will be deferred until the 4/7/11 meeting.

3. Committee Reports:
   • IPBT: Mary Kay Englen reported that they are still trying to determine $6 million in reductions. A decision will need to be made seven weeks after spring 2011 starts.

4. Democracy Commitment:
   • Gregory Anderson and Brian Murphy came and made a request for Classified Senate’s support of the Democracy Commitment they are spearheading. There was general consensus that classified professionals would like to be more involved in the democratic process and this document but feel excluded by the college.
5. **Relay for Life:**
   - Lois Jenkins is requesting a donation to help offset some of the facilities rental cost for Relay for Life. $500 was approved for a donation.

6. **Classified Retreat:**
   - Deferred to 4/7 meeting.

7. **Spring Elections:**
   - Spring elections – form an election committee. Ask Larry Bloom if he will volunteer. Other volunteers include, Mary Kay Englen, Mi Chang, and Lois Jenkins.

8. **Internal “Special Election”:**
   - Deferred to 4/7 meeting.

9. **Classified Senate Retreat:**
   - Deferred to 4/7 meeting.

10. **Burning Issues/Announcements:**
    - Japan – deferred to next meeting
    - April 7 meeting – Kevin McElroy and Letha Jeanpierre will be at the meeting to answer any questions about budget.
    - Reza asked if anyone would like to be an ACE representative for the Civic Engagement Hiring Committee.
    - President Marquez stated that she would like to schedule a leadership retreat during spring break. A few hours either on 3/25 or 3/31. She will send out a Meeting Maker proposal.

**ADJOURNMENT:**

Respectfully submitted,

Mi Chang

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