Dear Administrator,

The Classified Professionals Staff Retreat is scheduled for May 6, 8 a.m. to 4:30 p.m. on campus. The theme of the retreat is “Classified Professionals: The Heartbeat of De Anza” and calls attention to the valuable role staff have in the health and vitality of the De Anza community. The goals of the retreat include:

**Engage and Honor:** Encourage and honor participation of Classified Professionals in De Anza College work with students, governance, self-development and civic engagement.

**Inform and Empower:** Offer opportunities to create personal strategies and techniques for dealing with stress and adversity through challenging times. A selection of workshops will be offered addressing stress reduction through self-care and self-empowerment by information.

**Fun and Collegiality:** Of course! The day will be motivating with attention to creating community amongst Classified Professionals. Staff will spend productive time away from the office to refresh and recharge with colleagues in a fun, relaxed and supportive environment.

With this in mind, we encourage ALL Classified Professionals’ participation and ask that you do the same. Please create opportunities for Classified Professionals in your area to attend the retreat. It is ONE day in the year set aside to gather and as a community, to honor and celebrate the good work Classified Professionals contribute to the health and vitality of De Anza College.

Please contact me if you have any questions about the retreat.

Sincerely,

Virginia Marquez
Classified Senate President
864-8829