

# Memorandum

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## *Division of Creative Arts*

To: Christina Espinosa-Pieb, Vice President Instruction  
From: Dr. Nancy Canter, Dean Creative Arts, x.8315  
Subject: Reduction Plan for 2010-11 Creative Arts  
Date: Dec.1, 2009 Revised on 12-17-09

It is with great sadness that I submit for a second year in a row, another required plan for reductions in Creative Arts for 2010-11. Last winter 2009 I submitted a reduction plan for the 2009-10 academic year that included the loss of the classified position, Euphrat Museum Director, (\$100,000 ) and an additional (\$247,104) dollars of reductions taken from significantly reduced class/course offerings for this year and a small amount of “B” general operating funds. Given the difficulty of this large reduction amount for 09-10, it is a miracle in Fall Quarter 09 that we have sustained our WSCHs and increased our enrollment and productivity. We have done our best to continue to serve many students, often taking on additional students per section. We have also added a new building, The Visual and Performing Arts Center, expanded programs, equipment and facilities.

The 2010-11 budget reduction plan will further reduce our course/class offerings for that academic year. The current reductions required under option 1 for Creative Arts is \$140,687 (reduced from \$260,447 due to bargaining units reaching tentative agreement on benefit reductions). Each department in CA was asked to submit to the Dean a list of CORE classes with documentation, using the question of will not offering this course stop a student from progressing towards transfer, GE, certificate, or CTE (career,technical,education) program. (CORE did not include elective transfer courses because many optional courses met those requirements). This valuable exercise will allow each department to make informed decisions about what courses to recommend offering during this time of reduction to best serve the majority of students.

I believe we can sustain this level of reductions by enrollment management of switching out some FTEF from smaller, lower seat count courses to higher seat count courses with student wait lists and the overall reduction of course /class offerings. Any increase in reduction amounts will necessitate a further plan that will include the elimination of programs, areas within departments and classified staff positions.

A key element in the decision making process for me is the recognition and knowledge that all of the Arts are important and serve unique student needs. In particular students who are under represented and who are unlikely to attend college are often encouraged and fostered through the participation in the Arts. Thus, it is the Arts that creates significant and long lasting value in education and life careers. Especially noteworthy are our vocational programs CTE's in the areas of graphic design, photography, Film/TV and animation. The CA statewide and regional labor reports forecast continued economic and employment growth in these areas.

An equally key element for me is trying to make decisions with compassion given the national recession. We have already experienced classified staff losses in key positions, reduced class offerings that impact valued part time faculty assignments and income, and students who have had difficulty finding open course sections, all of which have been real losses for individuals.

Creative Arts Division Reduction Plan 2010-11 Phase 1

Reduction Amount	Rationale	Impact
\$140,687. Reduce/eliminate Course offerings In Non-Core classes	Maintain required WSCH/FTES productivity/enrollment reduce costs with fewer Courses, continue to Provide access.	decrease options for students-may delay but not prevent student progress towards goals.

\$140,687 divided by 63,000 = FTEF = 2.23 FTEF

\$140,687 divided by 3 quarters = 46,895 divided 63,000 = .744 FTEF  
reductions

Art .278 each quarter	.8340 yr.
Film .150 each quarter	.4500 yr.
Musi .150 each quarter	.4500 yr.
Phtg .0920 each quarter	.2760 yr.
Danc/Thea .0740 each quarter	.2220 yr.

Total 2.23 FTEF

\* Each dept has defined “core courses” by checking the assist program and looking at GE and Degree/certificate required courses. From that information and enrollment history the Dean has compiled a list of courses that “should not be offered each quarter” from which to reduce offerings from.

Creative Arts Division Reduction Plan 2010—11 Phase 2,3

Reduction Amount	Rationale	Impact
\$258,387. Elimination of areas/programs Within departments		unable to fulfill degree/certificate Requirements
Elimination of 3 classified positions		Unable to meet Hazmat/safety reg