**De Anza College Classified Senate**

**Thursday, March 15, 2012**

3-4:30 p.m.

**Admin 109**

<table>
<thead>
<tr>
<th>Item#</th>
<th>AGENDA TOPIC</th>
<th>TIME</th>
<th>PURPOSE</th>
<th>DISCUSSION LEADER</th>
<th>OUTCOME</th>
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<tbody>
<tr>
<td>1.</td>
<td>Approval of Agenda/Minutes of February 16, 2012 (10 min)</td>
<td>3:00</td>
<td>I</td>
<td>Marquez</td>
<td>A</td>
</tr>
</tbody>
</table>
| 2.    | Committee Reports: (30)  
- SSPBT (10)  
- Facilities (10)  
- Communications (10) | 3:10 | I       | Chung Bloom Marquez | I/D     |
| 3.    | Election and Ice Cream Social Committee (10)  
- April 26 | 3:40 | D       | Marquez           | I       |
| 4.    | Retreat (15)  
- Discuss purchase of attendee gift | 3:50 | I/D     | Marquez           | I/D     |
| 5.    | Layoff and Bumping process review (10) | 4:05 | I       | Englen            | I       |
| 6.    | Quick Updates: (10)  
- P in L Conference  
- Communication/Emergency update  
- Smoking Policy | 4:15 | I       | Marquez           | I       |
| 7.    | Announcements: (5)  
- | 4:25 | I       | All               | !       |

**Agenda Codes:** I= Info, D= Discussion, NA= No Action Required, A= Action Required, C/F= Comments/Feedback

**Next Meeting:** April 5, 2012: 3-4:30 p.m. **Admin 109**

**Distribution:** Aparicio, Berg, Bloom, Ceballos, Edman, Ehle, Gerard, Jenkins, Johnstone, Kazempour, Marquez, McCortney, Okabe-Kubo, Pace, Strongone, Van, Weinberg, Yumori-Kaku  Others: Chow, Murphy, Newell, Tomenang, A. Contreras, C. Yu, W. Lee,

**Mission**

*It is the function of the Classified Senate to participate in the governance of De Anza College, to provide a centralized means of communication among classified staff and with the rest of the college community, carry out the purpose to actively promote professionalism with the Classified Senate, and to enhance staff development.*