De Anza College Classified Senate Meeting
Thursday, February 4, 2010
2:30-4 p.m.
Admin Conference Room 109


Guests: Mike Paccioretti, Campus Security; Chief Jim McMahon, Campus Security; LaDonna Yumori-Kaku, Office of College Life, Mary Kay Englen, Staff Development, (x8322); Jackie Reza, Staff Development, (x8366); Edmundo Norte, Diversity Office, (x8739).

Call to order: L. Jenkins called the meeting to order at 2:35 p.m., announcing the guests: M. Paccioretti introduced the new Chief of Campus Security: Jim McMahon, L. Yumori-Kaku had been invited by J. Okabe-Kubo for the Communication workshop. MK Englen, J. Reza and E. Norte were workshop facilitators.

Approval of the Agenda: It was M/S/C, Pereida/Ehle to approve the agenda.

Review/Approve the Minutes of Jan. 21: L. Jenkins asked for any corrections or additions to the drafted minutes, and under Joint Senate Retreat, a correction to “The three (CS presidents) agreed to keep” to “discussed keeping”. Also, Committee Needs: Brian corrected to Ryan. It was M/S/C J. Ceballos, N. Johnstone to approve the minutes as corrected.

Review/Approve the Minutes of Jan. 7: MJ Lomax noted that M. Browning is present to revisit the drafted Minutes of the Jan. 7 meeting: College Readiness Program “Full-time faculty will be hired to replace classified staff and part-time faculty.” Browning requested that sentence be deleted. It was M/S/C MJ Lomax, J. Ceballos to approve the minutes of Jan. 7 as corrected.

Committee Needs: L. Jenkins reported that the list of volunteers for the DARE taskforce included Suba Marti, PSME Division, supervisor in L47. Marti has been attending all the DARE meetings to date as a guest, is well versed in Title III, and would be an asset to the taskforce. Marti was approved by unanimous hand vote.

Jenkins received clarification from Paula Joseph, College Services, that classified staff need one additional member to the Facilities committee since Diana Martinez serves on the Landscaping Committee. Jenkins noted we have a vacancy on the Campus Center Advisory Board that meets from 3:30-4:30 p.m. on the second Monday of each month. We have two seats and S. Berg is currently serving. MK Lomax will check her schedule since she works in the Campus Center.
“Compassionate Communication” is a workshop that Norte, Reza and Englen began crafting shortly after Norte was hired to address the paradigm of an empathetic college culture/community. Although not originally designed in response to the current budget crisis “fall out” that the college community is undergoing, the program reminds participating constituencies that “one hand washes the other and together they wash the face”.

With an invitation to observe, participate and respect each other; and the agreement that the process remains confidential and in the room; the team guided the senate and guests through the workshop with sensitivity and skill. In closing, the team encouraged participants to support co-workers when invited to do so. They requested ideas or suggestions for any workshop topics that aren’t already being addressed.

Adjourn: It was M/S/C, V. Marquez/B. Pace, to adjourn the meeting at 4:15 p.m.

Respectfully Submitted,

Jo Ann Okabe-Kubo

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