

De Anza College Classified Senate Meeting
Thursday, January 7, 2010
2:30-4 p.m.
Admin Conference Room 109

Approved 02.04.10

Present: V. Aparicio, S. Berg, L. Bloom, J. Ceballos, L. Ho, DASB, T. Ehle, MK Englen, T. Gerard, L. Guevara, M. Hawthorn, L. Jenkins, N. Johnstone, MJ Lomax, V. Marquez, L. McCortney, J. Okabe-Kubo, B. Pace, C. Pereida, G. Vandiver.

Guests: L. Yumori-Kaku, G. Knittel.

Call to order: L. Jenkins called the meeting to order, introducing Greg Knittel, Instructional Associate, Social Science division.

Approval of the Agenda: L. Jenkins noted that item #5 might be tabled to the next meeting in the interest of time. It was M/S/C, T. Ehle, L. Bloom to approve the agenda.

Review/Approve the Minutes of Dec. 17: It was M/S/C, J. Ceballos, L. Bloom to approve the minutes.

CS Budget Update: L. Jenkins suggested since M. Ingalls was not present; we will revisit the update when she arrives.

Committee Reports: Diversity Advisory Council – V. Marquez reported that with D. Kubo chairing and E. Norte coordinating the DAC and Civic Engagement, the committee is working with student groups for Winter/Spring workshops for faculty and staff addressing improvement of Latino and LGBT student awareness.

Initial focus was on faculty teaching methodologies, but staff was included since they are often the critical initial college contact point for students. The workshops may be part of a teaching conference, may be half or whole day seminars, and J. Reza and T. Izu will be working with the committee to finalize details.

Marquez also reported that the **SSPBT** met the new Vice President of Student Services Stacey Cook. T. Gerard noted that Cook has received initial budget reports, and Marquez added that Spring 2009 program reviews will serve as reference for budget evaluation.

L. Jenkins introduced La Donna Yumori-Kaku, **Office of College Life**, who distributed an informational listing of student clubs, encouraging staff to volunteer as club advisors.

IPBT: G. Knittel, MK Englen, D. Bradshaw, and C. Pereida presented the notes from the last IPBT meeting with attachments of each division's proposed budget cuts based on meeting the core mission of the area and presenting cuts in three phases. Each division determines which of the three phases it will need to implement to meet savings goals.

When cuts to categorically funded programs were outlined, two options were presented: Option 1 meant the categorical programs took all the cuts, Option 2 meant the college shared the cuts across the board. The top administrators proposed Option 2 budget figures for each division's proposal. Thirty-two classified hourly and 20 full-time classified positions are included in the Instructional area budget cut proposals. Until negotiations with the bargaining groups are complete, we won't know how deep the cuts will be.

The character of De Anza will be changed with these cuts, but we also need to stay in compliance with Title V, Title IX and educational codes. There is a Town Hall meeting next week, and by Jan. 28 the IBPT recommendations go to President Murphy, who prepares a presentation to the Board of Trustees.

The **College Readiness Program** is out of compliance (faculty/student ratio) forcing closure June 30, 2010

Academic Programs, Honors, Scheduling Office (L. Hearn): proposes reorganization of the Student Success program to meet a \$350k reduction (\$350k=36 positions of 32 RTA plus full-time classified). Eighty percent of placement test takers are not eligible for EWRT 1A and required support is in multiple writing labs where duplication needs to be restructured. The DARE committee is currently working on a restructuring plan.

Auto Tech and Computer Numeric Control (CNC, or Machinery) has moved to the Biological and Health Sciences Division (S. Sherman) with the upcoming retirement of S. Sellitti. The Co-operative Education program will be eliminated. V. Marquez noted that students requiring a full-time load take CO-OP classes to balance more challenging courses.

Counseling is rewriting its proposal for clarity.

Intercultural/International Studies emphasized reduction of the number of classes offered, since there are no IAs to eliminate. Classes that are required for students to transfer to four-year schools are priority.

Language Arts presented Phase II that was vague on areas to cut: release time, half of 1 Classified position. It takes a minimum of 1.5 years to eliminate a program, since currently enrolled cohorts need to complete the program. No additional Technical Writing courses will be offered, but the current group can finish.

Physical Science, Math and Engineering will roll back math courses by 1.5% (reducing part-time instructors), reduce the engineering program, eliminate the evening chemistry program (impacting part-time instructors, classified hourly and student workers), transfer the astronomy tech to Community Services (\$12k funded by PSME, with the balance from C. Blinick), reduce physics tech to half-time, chemistry tech to half-time and shift 1 admin assistant to one-third basic skills work.

Physical Education provided Phase I and II options since Title IX requirements create weighty issues, with 9 men's and 9 women's teams, class offerings and faculty load are affected. PE will provide the Phase III proposal if the necessity arises.

Social Sciences' MOU with Palo Alto University was thought to bring \$200K in new revenue that balances any proposed cuts to the division, but was deemed revenue neutral. Phase III cuts include one History and one Psych IA.

C. Pereida and MK Englen requested the senators forward questions to them, since tomorrow is their submission deadline to the IBPT. Questions arose over what the Student Services area proposed, we're seeing only classified and part-time instructor reductions, that future requests for proposals include a template for consistency (Marquez reported that a template doesn't guarantee consistent results, evidenced in early SSPBT reports.)

Announcements/Burning Issues: L. Jenkins reminded the Senate about the Budget Town Hall on Tuesday, Jan. 12 from 12:30-2:30 p.m. in Conf. A&B; the Accreditation meeting on Thursday, Jan. 14 from 1:30-2:30 p.m. in the California History Center. Jenkins requested senators recruit for any of the four teams, since the more faculty and staff who are involved, the easier the teamwork becomes. Jenkins reported that 437 pounds of food and \$755 in cash donations were collected for the campus Holiday Food Drive, which went to help many families in need.

Adjourn: It was M/S/C, M. Browning, L. Bloom to adjourn the meeting at 4:05 p.m.

Respectfully Submitted,

Jo Ann Okabe-Kubo

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