De Anza College Classified Senate
Thursday, January 21, 2010
2:30-4:00pm
Administrative Conference Room 119

Present: V. Aparicio, S. Berg, L. Bloom, J. Ceballos, L. Ho/DASB, T. Ehle, MK Englen,
T. Gerard, A. Guevara, M. Hawthorn, L. Jenkins, N. Johnstone, MJ Lomax, V. Marquez,
L. McCortney, J. Okabe-Kubo, B. Pace, C. Pereida, G. Vandiver.

Guests: Andrea Migliaccio, Admissions and Records; Ron McFarland, Division Dean,
Business/CIS.

Call to order: L. Jenkins called the meeting to order at 3:35pm

Approval of the Agenda: L. Jenkins requested that Item 3: CS Budget Update be tabled
since M. Ingall’s is on bereavement leave for her sister’s passing. IT was M/S/C Guevara,
Bloom to approve the agenda as amended.

Review/approve the Minutes of Jan. 7: MK Englen questioned the language about
hiring new instructors in College Readiness. Jenkins agreed to hold the vote on the
Minutes for M. Browning’s arrival.

Joint Senate Retreat Update: L. Jenkins inquired if De Anza is interested in a joint
retreat again for this year. She reported that in her meeting with the FH and District CS
Presidents, the current climate of lay-offs and cutbacks is a concern. The three discussed
keeping the retreat on campus for cost-saving, and a planetarium show with workshops
and campus tours (VPAC, new Auto Tech area, etc). Volunteers: S. Berg, MJ Lomax, T.
Gerard, and anyone else who is interested please email Jenkins.

Committee Needs: Ryan, Financial Aid, needs to be replaced on the DARE Task Force
due to schedule conflict with the meetings. Jenkins asked if we should put out a new
request or go with the respondents from the initial query. Unanimous voice agreement to
recruit from the original list.

Campus Center Advisory Board meets monthly on the second Monday from 3:30-
4:30pm. They are in the process of planning for renovations and in addition to S. Berg,
we have an additional seat. The Facilities Committee meets the second Tuesday of the
month from 3-4:00pm with Larry and Gail attending. Diana Martinez has been attending,
but one more is needed.

Announcements/Burning Issues: L. Jenkins announced the Classified Leadership
Retreat at Lake Tahoe in June. She reminded Senate that there is a scholarship
nomination form, there are ACE funds (check the Staff Development website for details),
and that M. Chenoweth (Foothill CS) will be presenting a special session on classified in
the Accreditation process.
The Accreditation self-study groups could use more classified participation, please contact either Marisa or Lois to volunteer.

The Massage Therapy Program is offering massages on campus Tuesday/Thursdays for winter quarter.

C. Pereida, inquired if the CS is donating to earthquake victims in Haiti?

She also inquired if ACE can provide current budget information. A. Guevara answered that the B. Murphy will be presenting a list of RIF positions to be effective June 2011 and added: there are classified areas that have not filled retiree positions since 2008, such as custodial where the industry “rule of 15” (one custodian/15,000 sq. ft. has been long gone for our custodians who work one/35,000 sq. ft.)

Guevara noted the District is considering a parcel tax to raise $10 million that can be applied to more uses.

Budget/planning proposals were made to IBPT to cut $1.7 million. MK Englen reminded that “early alert” has been scheduled for next week Tuesday through Thursday. Please encourage staff to come to the Staff Development office for tea, coffee and comfort.

T. Ehle asked when we start talking about salary reductions. Salary is negotiated and with three or four different unions, they would need to be in agreement. Pereida noted that when the cuts to employee benefits were negotiated, that saved some positions. She suggested we get more information from ACE. Jenkins replied that B. Monary has always had an open invitation to attend any Senate meeting and more Classified staff participation in the PBTs would also help.

Adjourn: It was M/S/C Guevara/Lomax to adjourn the meeting at 3:40 p.m.

Respectfully Submitted,

Jo Ann Okabe-Kubo