

De Anza College Classified Senate
Thursday, June 3, 2010
2:30-4:00 p.m.
Administration Building Room 109

DRAFT

Present: S. Berg, L. Bloom, M. Browning, J. Ceballos, T. Ehle, T. Gerard, M. Hawthorn, L. Jenkins, N. Johnstone, MJ Lomax, L. McCortney, J. Okabe-Kubo, G. Vandiver.

Approval of Agenda/minutes from May 20: It was M/S/C (Lomax/Browning) to approve the minutes with the following corrections: the six positions in the New Student Success Center, delete DL, LC. J. Ceballos, continuing students will register June 3, new former June 15. No additions to the agenda.

Request for approval of Classified Professionals on hiring committees: Lydia Hearn requested approval for Librarian (faculty) – Lisa Hatt; Instructional Designer Distance Learning (classified) – Kevin Metcalf, April Qian, Ann Leever; Dean of Learning Resources (administrator) – April Qian, Kevin Metcalf. April moved up to Linda Elvin's job, so her position needs to be replaced. Approval by hand vote.

Greg Serniuk Creative Arts Scholarship: L. Jenkins inquired of the Senate if the dues monies could be used for a donation to the scholarship and what dollar amount. We have at least \$7,000 in the dues account. We still haven't been charged by Food Services for the CS Retreat. G. Vandiver proposed \$250, MJ Lomax proposed \$500. The \$1,000 scholarship will be given next year and if they raise \$25,000 it can be annually endowed. \$250-1 vote, \$500-12 votes.

De Anza Graduation ceremony, Saturday, June 26: MJ Lomax requested volunteers to assist students, faculty and their families participating in commencement. Volunteering begins at 7:30 a.m. to help the students locate their major group and to walk into the stadium. By 9:30 a.m. your responsibilities could be completed, but we need a few staff to make sure the students go up and off the stage safely and those volunteers will need to stay later. Contact MJ Lomax, x8903, (7-10:00 a.m. shift) if interested in volunteering.

The last meeting of this Senate will be June 17: L. Jenkins will arrange for refreshments. She also verbally polled continuing senators if anyone would object to meeting from 3-4:30 p.m. beginning Fall 2010, to include those with schedule conflicts (division meetings that run until 3 p.m.)

Visitors: S. Breiter, L. (Hearn) Maddox, MK Englen, stopped in briefly to present a bouquet of flowers to V. Marquez in recognition for her role and contributions to the Teaching and Learning Conference

SSPBT Report: V. Marquez reported that their group has been busy under Stacey Cook's new leadership. SSPBT had been developed in 1999 and the charge/functions were revisited with revisions made.

The De Anza core values from 1990 were found to still be relevant in 2010. Their charge is continual reassessment and evaluation, based on a consensus model for Objectives and projects. Team members are appointed from constituent groups, who then take the information back to the SSPBT. One meeting early in the year would be devoted to some form of training and matching one student with a mentor.

Team membership had been based on the 1999 template and was revisited. The big change that they recommended to the College Council was in the Academic Senate currently appointing the chair. B. Murphy held a decision until the Academic Senate, Classified Senate and possibly DASB have reviewed the change; at which point it would be brought back to the College Council. The co-chair has half the responsibility, develops the agenda and runs the meeting.

Marquez was asked to explain the “consensus model”, and she explained that a group has discussion from various viewpoints to arrive at one perspective. The model is more informal with no formal vote and discussion continues until a unified stance can be drafted. She also said that without a clear consensus, the discussion may continue.

Marquez was asked to define “add on at large”. She said it would be advantageous to have representation outside Student Services, thus “at large”. Also, they are looking for clear balance: if there are three faculty, there should be three classified. Marquez noted that the sticking point is the co-chair and in the spirit of shared governance, the co-chair should be open to any committee member.

Who appoints the program heads? It was thought that the VP of Student Services would make that appointment. T. Gerard commented that the job was well done. Marquez said that it is hoped that other PBTs and College Council would follow the Student Services example. A unanimous vote of hands supported the proposal.

Burning Issues/Announcements: None.

Adjournment: It was M/S/C (Guevara/Ehle) to adjourn at 3:35 p.m.

Respectfully submitted,

Jo Ann Okabe-Kubo
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