

De Anza Classified Senate
Thursday, May 20, 2010
Administrative Conference 109
2:30-4:00pm

DRAFT

Present: V. Aparicio, S. Berg, M. Browning, J. Ceballos, T. Ehle, T. Gerard, A. Guevara, L. Jenkins, N. Johnstone, L. McCartney, J. Okabe-Kubo, B. Pace.

Approval of Agenda/minutes from May 6: It was M/S/C (Browning/Ehle) to approve the agenda without additions. It was M/S/C (Ehle/Berg) to approve the minutes with the correction that M. Browning volunteered to help with the elections. N. Johnstone added that the Classified Retreat was excellent and the best one in years.

Committee member reports: J. Ceballos reported on MyPortal: the Faculty tab went live on Monday, the Students tab will go live on Saturday, May 22, for the New Student Outreach Event with the COUN 100 enrollees. Monday the new system message will go out and continuing students will register on June 15, and high school students on June 21.

Ceballos continued that once fully implemented, Banner will be a really great system distributing district wide general announcements, messages targeted to students and depending on your job requirements, the tabs will be on you personal portal.

CEAG (College Environmental Advisory Group) has been working on various programs: sustainability, reduce our waste, eliminate all plastic water bottles, energy efficiency, transportation. On Wednesday, May 26, at 9:00 a.m. there will be a brainstorming session focused on student/staff transportation. The topic will be the feasibility of financing an ecopass/bus pass.

M. Browning reported on June 2 from 11:30 a.m.-1 p.m., the DARE committee will sponsor a college-wide event with an update on this academic year accomplishments and projected projects for the next year. Also, a proposal to Title III is in the works for the Assessment Center with two surveys (quantitative and qualitative) with seventy students who went through Assessment. Par scores have been distributed to Basic level English and mathematics classes to evaluate student trends that need improvement. This information could help Steve Fletcher and the Outreach group.

Browning also reported that hiring will be under way for six positions in the Learning Resource Center: distance Learning, Learning Center, New Student Success Center (replaces Readiness). It is a mixed bag of emotions: sadness with the T.A. loss and excitement over the re-organization to fill positions.

District Budget: Jenkins distributed the Budget memo and attachments with the proposal of a District Grants position: the news on the May revise looks good to some, not so good to others. T. Gerard announced that the 2010-11 "B" budgets have rolled over.

A. Guevara said the May revise is a moving target of social services losing out to education, but it isn't over. He encouraged senators to announce to their constituents to please phone/email your legislators for support for education.

Classified Senate Elections: MK Englen announced that the Chancellor designated Classified Staff Appreciation week for next week for the FHDA district, instead of this week that is celebrated statewide. She announced that Wednesday there will be a workshop "How to Experience Calmness during the Chaos" with Wally Anderson facilitating. (Englen requested RSVPs for the workshop.) Then on Thursday, administrators will be serving breakfast for the classified staff from 7:30-9:30 a.m. in Conference Rooms A&B, followed in the afternoon with elections and an ice cream social in Conference Room A.

Englen reminded the senators that participation in the senate meetings is eligible for Professional Growth Award (PGA) points. M. Browning said that with her 10 PGAs and her longevity award, it totals almost \$1,100 more to her salary each year.

Announcements: Jenkins circulated S. Sherman's memo requesting Classified Senate approval of the classified staff that has volunteered to serve on selection committees. A. Guevara requested that he would like to share the memo w/ACE before it's approved. Jenkins agreed, but reiterated that we as the Classified Senate need to approve or not approve it as a Senate. Classified Senate has the responsibility to approve classified staff sitting on committees for Faculty. By a show of hands, the vote was 10 for and one abstention. The Sherman memo is not a requirement, but is an example of an excellent format.

Jenkins presented a copy of the official CCC Classified Senate letter commending the De Anza College Senate.

Jenkins reminded the senators that De Anza College's Graduation ceremony is coming up next month. There are four or five robes available to borrow for those classified who wish to participate in the graduation. (Contact Jenkins if you wish to borrow one of the robes.) She announced that the U. S. Secretary of Education, Arne Duncan, will be speaking.

A. Guevara announced that Homestead High School will be graduating at De Anza's field on Thursday, June 10.

Adjournment: It was M/S/C (Guevara/McCortney) to adjourn the meeting at 3:37 p.m.

Respectfully submitted,

Jo Ann Okabe-Kubo
Secretary
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