

De Anza Classified Senate
Thursday, May 6, 2010
Administrative Conference Rm 109
2:30-4 p.m.

Approved: 5.20.10

Present: V. Aparicio, S. Berg, L. Bloom, M. Browning, J. Ceballos, L. Ho, T. Ehle, MK. Englen, T. Gerard, A. Guevara, M. Hawthorn, M. Ingalls, L. Jenkins, N. Johnstone, L. McCortney, J. Okabe-Kubo, B. Pace, G. Vandiver.

Approval of Agenda/Minutes from April 1 and April 15: M/S/C (Aparicio/Pace) to approve the agenda. M/S/C, (Ingalls/Ehle) to approve both the April 1 and 15 minutes with the correction in the April 1 minutes, correct the spelling of Karl's name, delete extra word.

De Anza Educational Master Plan: On p. 17, on the PBTs three vice-presidents chair with Classified Senate presidents, on the Student Services PBT the switching to Classified Senate and Faculty Senate alternating. Jenkins proposes the alternating be documented in writing, and noted that new data was added to the back. She then asked for any clarifications in the document.

Jenkins said the Senate had proposed that bullets would clarify the mission statement. Ceballos asked if the draft would be posted at the Web site and Jenkins explained that drafts are not usually posted. M/S/C (Vandiver/Bloom) to approve with the two exceptions.

Classified Senate Elections: President Elect and proposal for next year's president: Jenkins and V. Marquez had discussed the possible appointment of the president-elect. Marquez would like to run for the presidency, but would need to begin office after January 1, 2011; Jenkins could continue as president, but would need to resign at the end of December 2010 with Accreditation demands. Jenkins will run for President, resign in December and Marquez would step in; and the Senate will elect a President-elect who can shadow for 2010-11.

When to hold elections: MK Englen reported that the Senate has a late start. Discussion about re-organizing areas with the reduction in force concluded that it is better to wait until after next year when assignments will be clearer. Englen agreed to put the nomination form on the list serve, with elections at the next Senate meeting.

L. Bloom said even with the short turn-around we all need to focus on interested constituents or other classified. Jenkins noted the senate has become disconnected, so a "walk around" with a giveaway would be outreach.

Where to hold elections: We usually wrap elections with the ice cream social and Jenkins regretted that in the past those who came later had melted ice cream with the open voting period for two-three hours. An alternative was the Vice-Chancellor's reception with a choice of fruit or cookies. A. Guevara will research a small refrigeration unit. During

Classified Staff Appreciation week years ago, the senior staff served at a pancake breakfast. Jenkins recalled that when it was done two years ago, it cost \$1,500 and ran from 8 a.m.-10 a.m.

Election Committee: M. Browning will help. Volunteers are needed to staff the election table. Clarification was made that the pancake breakfast will be with the election and an ice cream social at another date.

Announcements/burning Issues: Request to revisit the section make-up once fall begins followed with discussion. MK Englen suggested a lot of movement would still be going on with the Mediated Learning Center opening. Jenkins noted we could make adjustments for the following election.

Needs and confirmations: Jenkins reported that Julie Ceballos volunteered to serve on the DARE Committee and she was confirmed with a show of hands.

May 7 All-Classified Retreat: If you haven't already signed up, please come

Adjournment: It was M/S/C (Guevara, Aparicio) to adjourn at 3:27 p.m.

Respectfully submitted,

Jo Ann Okabe-Kubo
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