

**Classified Senate Minutes**  
**Thursday, November 19, 2009**  
**3:15-4 p.m.**  
**Admin 109**

**DRAFT**

**Present:** V. Aparicio, S. Berg, L. Bloom, M. Browning, J. Ceballos, T. Ehle, T. Gerard, A. Guevara, M. Hawthorn, L. Jenkins, MJ Lomax, V. Marquez, L. McCortney, B. Pace, G. Vandiver, J. Okabe-Kubo, MK Englen, D. Bradshaw.

**Call to Order:** L. Jenkins called the meeting to order at 3:20 p.m.

**Approval of the Agenda:** There were no additions, but L. Jenkins corrected Item #3 to be "I" (Information Outcome). M/S/C L, Jenkins, B. Pace.

**Review/approve minutes of Nov. 5:** L. Jenkins asked for any corrections, additions to the Nov. 5 Minutes. J. Ceballos noted the Fair is from 3-5 p.m. in the Sunken Garden, with a film from 5-7:30 p.m. MK Englen asked if the reserve in the Budget report should be \$300-\$400 or is it really 3-4000? Corrected to \$300-400. M/S/C MJ Lomax, J. Ceballos

**D.A.R.E. Committee report:** M. Browning, (Readiness Lab/Student Success Center supervisor of teaching assistants and classified) reported on the committee's work to date. In July 2009 a campus-wide retreat was held to address the high percentage of entering students with math and reading scores under the requirement to graduate from De Anza. V. Marquez added that retreat attendants recognized the overlapping charges of several grants and services at DA and addressed plans for collaboration to reduce redundancy in benefiting students.

DARE is composed of five classified, five faculty, the deans of Counseling and PSME. The charge of the taskforce is to establish a pathway for entering students to progress seamlessly through their quarters without losing them. Eighty percent of DA students are below ENGL 1A and many have benefited from the one-to-one tutoring offered at the WRC. By the end of Fall 09 there should be a campus-wide process in place, though the target date may be extended. Browning requested continuation of the report to the next Senate meeting, when she can invite other committee members to address the specifics: Title III, Basic Skills Initiative, etc.

**Announcements/Burning Issues:** L. Bloom encouraged ACE members to attend the meeting at Foothill on Dec. 2 covering the contract. The ratification vote will be taken after the meeting, with ballot boxes at each campus for those who can't attend the meeting. A. Guevara requested that even through the budget turmoil, we be thankful and considerate of those who don't have what we do. He announced that Sacred Heart of San Jose is collecting for holiday meals or consider contributing to any organization of your choice. G. Vandiver requested clarification that she had heard supervisors were going to use individual's information in HR files instead of seniority for bumping. MK Englen reminded Vandiver that any change to process would need to be negotiated, but

suggested she e-mail Blanche Monary, ACE President. Englen also reported that at the IPBT the administrators have been asked to come up with projected area cuts, with a focus on entire programs. At this point, deans and vice-presidents are making decision that won't be addressed at IBPT or any shared governance body prior to submittal to Mike Brandy. Program eliminations would involve movement of faculty before the February Board of Trustees meeting. Classified staff need to be heard. She reminded the Senate that the Classified staff more than other constituencies on campus will be affected by the recommendations that move forward.

Clarification was requested on the Categorical program cuts. It was noted that they are for 2009-10. According to Scott Lay, Sacramento, there will be no mid-year cuts in January 2010, but that means more cuts projected for FY 2010-11.

L. Jenkins mentioned that as difficult as workplaces have become and as stressed as all of us are, please help each other deal with the changes as they come along.

**Adjournment:** It was M/S/C B. Pace, T. Gerard to adjourn the meeting at 4:10 p.m.

Respectfully Submitted,

Jo Ann Okabe-Kubo, 12/01/09  
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