

**De Anza College Classified Senate**

Thursday, November 3, 2011

3-4:30 p.m.

**Admin 109**

<b>Item #</b>	<b>AGENDA TOPIC</b>	<b>TIME</b>	<b>PURPOSE</b>	<b>DISCUSSION LEADER</b>	<b>OUTCOME</b>
1.	Approval of Agenda/Minutes of Oct. 20, 2011	5 min	I	Marquez	A
2.	Committee reports format <ul style="list-style-type: none"> <li>• Requested information</li> </ul>	5 min	I	Edman	I
3.	Employee of the Month Budget <ul style="list-style-type: none"> <li>• Request Approval</li> </ul>	10 min	I/D	Jobs (or EOM rep)	A
4.	Classified Retreat-planning ahead <ul style="list-style-type: none"> <li>• Committee members and themes</li> </ul>	10 min	D	Marquez	D
5.	Communication Committee Budget Budget <ul style="list-style-type: none"> <li>• Request Approval</li> </ul>	10 min	I/D	Englen	A
6.	Communication Committee Report <ul style="list-style-type: none"> <li>• Naming Elephants Event</li> <li>• De Anza Communicates</li> </ul>	10 min	I/D	Englen	I/D
7.	Logo Refresh <ul style="list-style-type: none"> <li>• Feedback from senator areas</li> </ul>	10 min	I/D	Marquez	D
8.	Announcements and Burning Issues <ul style="list-style-type: none"> <li>• Dare Task Force vacancy</li> <li>• Accreditation</li> </ul>	5 min	I/D	Presenters to be determined	I
9.	Communication protocol issues <ul style="list-style-type: none"> <li>• Open discussion</li> <li>• Request for questions</li> <li>• Senior Staff visit on 11/17</li> </ul>	25 min	I	Marquez	I

**Agenda Codes:** I= Info, D= Discussion, NA= No Action Required, A= Action Required, C/F= Comments/Feedback

**Next Meeting:** November 17, 2011: 3-4:30 p.m. **Admin 109**

**Distribution:** Aparicio, Berg, Bloom, Ceballos, Edman, Ehle, Gerard, Jenkins, Johnstone, Kazempour, Lomax, Marquez, McCortney, Okabe-Kubo, Pace, Strongone, Van, Weinberg, Yumori-Kaku Others: Chow, Murphy, Newell, Tomenang, A. Contreras