

Classified Senate Meeting Minutes
August 23, 2007

Present: Berg, Chang, Cheney, Dominguez, Jenkins, Kirkpatrick, Leever, Munson, Okabe-Kubo, Paccioretti, Patlan, Sack, Vandiver, von Ahnen, Yumori-Kaku
Guests: Patty Jobs, Kathy Munson (Employee of the Month committee members)

- 1. Approval of Agenda:** approved as presented.
- 2. Approval of June 21 Minutes:** approved as presented
- 3a. Approval of President Appointment:** Olivia was officially approved as the President of Classified Senate for 2007-2008.
- 3b. Approval of Employee of the Month committee members:** The following new members of the EOM committee were approved: Eloise Alvarez, Melodie Cheney, C.J. Jones.
- 3c. Student Services PBT:** Sarah Ratner was approved as Classified representative on the Student Services Planning & Budget Team.
- 3d. Treasurer Position:** Current treasurer Mi Chang announced that she will be on maternity leave starting in January 2008. Classified Senate is in need of someone to replace her for the remainder of the year.
- 4. Sustainability Management Plan:** Vote to approve was put on hold until October 4th meeting to give new senators time to read it.
- 5a. Treasurer's Report:** Mi distributed copies of the proposed budget.
- 5b. Review & Approval of Budget:** After discussion of proposed expenditures, several amendments were proposed and approved. The budget with amendments was approved.
- 5c. Jean Elwell Scholarship Fund:** Senate approved making a one-time \$500 contribution from the CS dues account to the scholarship fund.
- 5d. Heart Walk T-shirts:** Senate approved allocating up to \$500 for purchase and printing of t-shirts for participants in the De Anza Heart Walk.
- 5e. Elwell Memorial Service Expenditure:** Senate declined to approve an expenditure for this. Consensus was that it was a College function. It was noted that Classified Senate has approved monetary contributions to the scholarship fund and Heart Walk.
- 5f. Employee of the Month annual budget request:** Reviewed and approved as presented.
- 5g. CS Dues Account Spending:** It was proposed to try to maintain a minimum \$1000 balance in the dues account. The CS declined approval of a bylaw amendment stipulating that such a balance must be maintained but agreed by consensus that keeping \$1000 balance in the account would be beneficial in the event of emergencies.
- 6. Review & Approval of CS Activities for 07-08:** postponed due to lack of time.
- 7. Announcements:** none due to lack of time.

The meeting was adjourned at 4:15 pm.

Submitted by Ann Leever