

**Classified Senate Meeting Minutes
November 15, 2007**

Present: Berg, Chang, Cheney, Englen, Guevara, Jenkins, Kirkpatrick, Leever, McCortney, Paccioretti, Patlan, Sack, Sainten, Von Ahnen, Yumori-Kaku

Others in attendance: Mary Clark, Patty Jobs, Sally Larson, Berta Pace, Cynthia Smith, Jane Swanson, Marie Taylor Harper, Kim Te

Guests: Rich Hanson, Cynthia Kauffman, Brian Murphy

(Items on the agenda were taken out of order. The item number reflects its position on the original agenda.)

Item 3a. Approval of Agenda: approved.

Item 3b. Approval of Minutes(11-1-07): approved

7. Committee Report on HR Advisory Council: Cynthia Smith gave a brief update on recent committee activities, including a benefits survey to all employees and communication workshops to train employees for conflict resolution. So far 17 employees have completed the training.

4. Approval of CS reps for hiring committees: For VP of Student Services, Al Guevara and Nancy Cole were approved to serve. For VP of Instruction, Olivia Patlan and Mary Clark were approved.

1. Community College Initiative Proposition 92: Rich Hanson gave an overview of the main points of Prop. 92, which will be on the February 2008 ballot. He also passed out printed material and answered questions.

Additional: Cynthia Kaufman from the Office of Cultural Competency spoke about a workshop being offered on November 29 for classified professionals. Olivia announced that the January 31 classified senate meeting would also deal with cultural competency and would be open to all classified professionals.

6. Classified Senate Leadership Workshop: Olivia spoke about the workshop to be held on December 7. A half-day morning workshop is being planned in order to bring in new classified professionals at De Anza and inform them about leadership opportunities available on campus. Any classified professional at De Anza will be welcome to attend. Representatives from the state community college organization will attend and speak about the Classified Senate's purpose and shared governance .

8. Announcements: CS's contribution to the Jean Elwell scholarship fund was acknowledged.

2. / 5. Administration Reorganization Information and Discussion: Brian Murphy offered information on the rationale behind considering reorganization at this time. Promotions and retirements have left or will leave key vacancies during the next year.

He emphasized that there will be no new faculty, manager, or staff positions added without commensurate growth.

Meeting attendees were divided up into three groups: Finance, Instruction and Student Services to discuss possible reorganization options. Discussions were halted when time ran out, with reporting back from each group to take place at the next meeting.

Meeting was adjourned at 4:15 pm.

Submitted by Ann Leever