

**Approved**  
**Classified Senate Meeting Minutes**  
**November 16, 2006**

Present: Blankenship, Bruins, Dominguez, Englen, Leever, Munson, Okabe-Kubo, Paccioretti, Presler, Sack, Shannakian, Tomalinas, von Ahnen, Yumori-Kaku.

1. Approval of Agenda: Approved as amended to include a budget item.
2. October 19 minutes: approved. November 2: approved.
3. Committee appointment: Berta Pace was approved to fill vacancy on Campus Facilities Team.
4. Strategic Planning – Collegiality & Empowerment initiative. After an introduction to the topic by Dennis, Mary Kay explained that the Senate has been assigned the task of defining what exactly it will do in support of focus area #1 (Communication) of this initiative. Three activities to support the focus area were discussed: Flex Day, a departmental “open house” activity, and the Campus Memo. More discussion will be needed to firm up the CS’s role in each of these. There was also discussion about the need for access to computers and training for those members of classified who are hourly or who do not work at a desk or workstation. Budget concerns associated with implementing all of these activities were discussed.
5. Announcements: Budget request from Employee of the the Month committee for a retirement gift for Jim McCarthy. He is retiring at the end of 2006 and has been the management rep on the committee for several years. Approved.

Meeting was adjourned at 4:00 pm.

Submitted by Ann Leever, CS secretary