

Classified Senate Meeting Minutes
May 3, 2007

Present: Bruins, Cheney, Dominguez, Englen, Munson, Okabe-Kubo, Patlan, Sainten, Yumori-Kaku

Guests: Mi Chang, Patty Jobs, Dawn Kaltenbach

1. Approval of Agenda: approved as presented.

2a. Approval of March 15 Minutes: approved as presented

2b. Approval of Committee Representative: Virginia Marquez was approved as the Classified Senate representative to the Student Services Planning & Budget Team.

3. Employee of the Month Committee Budget Request: Representatives from the Employee of the Month committee requested a budget augmentation of \$200 to cover expenses incurred for the Winter/Spring EOM celebration and a new plaque for the mailroom which will feature each month's EOM. Senate reviewed the budget for 06-07 and approved up to an additional \$300 for this fiscal year. The committee has distributed flyers for the celebration to all department and faculty mailboxes.

4. Committee Reports: Retreat: A map to get to Saratoga Springs was distributed. The committee will check out parking and logistics and an email will be sent out regarding clothing, hats, sunscreen, rides, etc. More than 90 classified employees have signed up to attend. The event will be held in the Cathedral Grove Picnic Area.

Election: Melodie will create this year's ballot, using last year's masters provided by Dennis. Current vacancies and vacancies arising from senators who are at the end of their term need to be filled. Nomination forms will be passed out at the retreat, with a tentative date of May 31 for the election. Melody will check with Al Guevara about using the admin lobby, and with Deb about finding an ice cream vendor for the event, also with Lyndell about the budget for the event.

Graduation: Deb was not available for today's meeting. Please remind sections about ordering caps and gowns. Deadline may be May 8.

5. Classified Senate Bylaws Update (Second Reading): The proposed changes are: remove classified supervisors from Senate; eliminate the position of Past President; delete some duties of position of President-Elect; delete the following standing committees: Recognition Award Committee, Activities Committee, Promotional Committee.

Next Classified Senate Meeting: Thursday, May 17.

Announcements: May 9 – Graduation Open House. May 11 – deadline for getting names into graduation program.

The meeting was adjourned at 3:24 pm.